

City Council Meeting Minutes (Approved)
September 13, 2010

Present at the meeting: Kim Ebnet, Mike Odden, Lloyd Rausch, Susan Marstein, Ernie Schmit, Pat Meier, Vicki Statz, Scott Lange, Louise Winkler, Jeremy Freudenrich.

Mayor Ernie Schmit called the meeting to order at 7:00 p.m.

Motion to approve checks was made by Lloyd Rausch, seconded by Sue Marstein. AIF

Motion to approve bank reconciliation for August statements was made by Sue Marstein seconded by Mike Odden. AIF

Motion to approve electronic transfers, debit card purchases was made by Mike Odden, seconded by Sue Marstein. AIF

Motion to approve minutes of the August 9, 2010 regular council meeting was made by Lloyd Rausch, seconded by Mike Odden. AIF

Motion to approve minutes of special meeting, August 23, 2010 was made by Mike Odden, seconded by Lloyd Rausch. AIF

Mayor Schmit gave his report. See details at end of minutes.

Liquor Store report was given by manager, Pat Meier. YTD revenue is \$239,890.92, expenses \$253,338.49 leaving a deficit for the year at \$10,876.84. Lottery for the year is at \$2,570.73. Coming events for the L.S.: open on Sunday's for football, racing and baseball. Also there are plans to start a dart league, one for the fall and one again after the first of the year. Bingo on Tuesday is going well. Next month receipts will show an insurance rebate from Capital Insurance of \$2,530 from 2009. Pat said wholesale beer prices are up.

Fire Department report was given by Fire Chief, Pat Meier. There have been 58 calls so far this year; 1 from Albany Township, 15 – Brockway; 22 - City of Holdingford; 1 – Elmdale Township; 16 – Holding Township; 3 – Krain Township. Truck Fund has \$15,113.82. Two donations went out from the Fire Relief, one for \$3,000 for the Truck Fund, one for \$1,000 for a family. One donation will be forthcoming to the city for around \$900 for SafeHouse, offset mileage, and for kindergarten treats when they tour the fire hall.

Preliminary budget for the Fire Department has been set at \$88,719. Minor changes were made since the initial planning of the budget. The city should be getting the invoice for the new fire truck this week from Heiman's. There are two rescue calls to be billed out. Interviewing for new firefighters will be upcoming. So far there are five to be interviewed. The Rescue One project was taken back to Willow River this past month. Tonight there is an ISO mutual aid testing in Avon with our firefighters. The Agstar grant is done. Pat requested permission to attend an EMT refresher course at the Vo-Tech in St Cloud. Cost will be \$295 plus mileage. Motion to grant this request was made by Kim Ebnet, seconded by Sue Marstein. AIF Dorine Rausch is currently taking her EMT initial training.

Smoke detector check for residents is scheduled for October.

Old Business

Scott Lange gave a short report on the water/sewer/street project. He is looking to put bids out in October with final bids coming in for November, and awarded by mid December. He talked about easements of right of way parcels along Cedar St. and Prairie St.

The council looked at Resolution 10-09-13-01 Loan Resolution for the amount of the project loan of \$3,873,000.00. Motion to approve said resolution was made by Kim Ebnet, seconded by Mike Odden. AIF

A resident's tabled issue from August was brought up at this meeting. The resident did not come to this meeting so the council did not have any action on the account. Prior to the meeting, a letter had been sent out by the clerk concerning the account.

New Business

The council reviewed the 2011 city budget and tax levy. Motion to accept budget of \$1,314,379. was made by Lloyd Rausch, seconded by Kim Ebnet. AIF Tax levy to be certified to the county is \$258,663.

A public hearing has been set for certifying the tax levy and budget in December. It will be held on Monday, December 13, 2010, here at city hall beginning at 7 p.m.

The Principal Dental/Life insurance rates went up approximately 5.9% for 2010-11 year.

The October city council meeting has been changed to TUESDAY, OCTOBER 5, 2010, 7 p.m. Monday, October 11, 2010 is a legal holiday.

The city will look into the insurance coverage of storm damage at Veteran's Park and the sewage treatment plant to see if it will cover the maintenance crew's time.

Clerk Item: HRA representative, Jim Anderson came to her office on Monday saying the housing rehab program is progressing very well. There are ten homes being rehabbed and the next two on the list will be included because the cost of some of those first ten did not need as much rehabbing dollars as expected.

Kim Ebnet questioned who gave St. Hedwig's permission to close off the street for their centennial celebration. Council said no one had given them permission. Another item from Kim: letters are to go out to residents who have cars or other items in their yards that need to be cleaned up. Also, she would like to see the employees get a list of itemized benefits that the city pays for. The clerk explained that these are already listed on their paychecks each pay period.

Motion to adjourn the regular meeting was made by Lloyd Rausch, seconded by Sue Marstein. AIF Meeting adjourned at 9:45 p.m. The council then went into a closed session for union negotiations. Motion to adjourn the closed meeting was made by Kim Ebnet, seconded by Sue Marstein. AIF Closed meeting adjourned at 11:30 p.m.

Respectfully submitted,
Victoria R. Statz, City Clerk

Liquor Acct:		AUGUST, 2010		General Acct:	
Name	Salary	Name	Salary		
Pam Voss	\$ 1,334.88	Jerome Schueler	\$ 4,826.40		
Pat Meier	\$ 4,826.40	Victoria Statz	\$ 4,572.00		
Debbie Meier	\$ 871.47	Kathy O'Hara	\$ 1,241.89		
Sherry Johnson	\$ 455.73	Jeremy Freudenrich	\$ 4,308.01		
Anna Philippi	\$ 576.81	Ernie Schmit	\$ 244.00		
Jackie Hadley	\$ 831.49	Kim Ebnet	\$ 137.00		
Total Salary Liquor Store	\$ 8,896.78	Mike Odden	\$ 137.00		
		Lloyd Rausch	\$ 137.00		
3 Pay periods ending		Susan Marstein	\$ 137.00		
8/2; 8/16; 8/30					
		Total General Salary	\$ 15,740.30		
		Total of General and Liquor	\$ 24,637.08		

City of Holdingford
Accounts Payable Check Register Report - STEARNS BANK
For The Date Range From 8/1/2010 To 8/31/2010

Check ID	Type	Date	Vendor Name	Amount	Status
0000026580	C	8/9/2010	328 ALLSPEC SERVICES, LLC	\$449.50	O
0000026581	C	8/9/2010	548 Christy Marstein	\$99.00	O
0000026582	C	8/9/2010	39 DTI	\$244.07	O
0000026583	C	8/9/2010	53 Ecolab	\$27.79	O
0000026584	C	8/9/2010	550 Everything Signs	\$224.44	O
0000026585	C	8/9/2010	80 Gopher State One-Call, Inc	\$17.40	O
0000026586	C	8/9/2010	91 Hawkins, Inc	\$10.00	O
0000026587	C	8/9/2010	614 Holdingford Gas and Grocery	\$87.16	O
0000026588	C	8/9/2010	161 Mike Odden	\$75.00	O
0000026589	C	8/9/2010	176 MN Rural Water Assn	\$265.00	O
0000026590	C	8/9/2010	207 Postmaster	\$128.00	O
0000026591	C	8/9/2010	212 Qwest	\$146.72	O
0000026592	C	8/9/2010	216 Reichert, Wenner, Koch	\$50.00	O

Check ID	Type	Date	Vendor Name	Amount	Status
0000026593	C	8/9/2010	653 Rinke Noonan	\$51.60	O
0000026594	C	8/9/2010	588 Rodney Adolph	\$243.00	O
0000026595	C	8/9/2010	546 Sarah Hoikka	\$18.00	O
0000026596	C	8/9/2010	247 Stearns Cty Publishing, Inc	\$155.88	O
0000026597	C	8/9/2010	263 Tom's Refuse	\$5,053.03	O
0000026598	C	8/9/2010	271 UC Lab	\$690.00	O
0000026599	C	8/9/2010	294 US Cable	\$81.95	O
0000026600	C	8/9/2010	339 Verizon Wireless	\$13.05	O
0000026601	C	8/9/2010	360 XCEL ENERGY 51-5655037-5	\$621.78	O
0000026602	C	8/9/2010	359 XCEL ENERGY 51-5655038-6	\$1,016.87	O
0000026603	C	8/9/2010	361 XCEL ENERGY 51-5655039-7	\$773.33	O
0000026604	C	8/9/2010	358 XCEL ENERGY 51-5655040-0	\$1,257.51	O
0000026605	C	8/31/2010	6 AmeriPride Linen	\$94.22	O
0000026606	C	8/31/2010	7 Aramark Uniform Services	\$227.13	O
0000026607	C	8/31/2010	9 Bernick's Pepsi-Cola	\$1,587.50	O
0000026608	C	8/31/2010	18 C & L Distributing, Inc	\$8,698.30	O
0000026609	C	8/31/2010	547 Carla Fowler	\$52.50	O
0000026610	C	8/31/2010	21 Central MN. Alarms, Inc.	\$137.71	O
0000026611	C	8/31/2010	25 Centre Jobbing Company	\$1,573.88	O
0000026612	C	8/31/2010	28 City of Holdingford	\$788.56	O
0000026613	C	8/31/2010	48 D & D Beer Co.	\$863.00	O
0000026614	C	8/31/2010	370 Dorine Rausch	\$72.62	O
0000026615	C	8/31/2010	52 E. A. Sween Company	\$130.86	O
0000026616	C	8/31/2010	70 Frito-Lay, Inc - 8416	\$78.37	O
0000026617	C	8/31/2010	90 Harry's Frozen Foods	\$259.50	O
0000026618	C	8/31/2010	91 Hawkins, Inc	\$998.02	O
0000026619	C	8/31/2010	92 Headley Hardware	\$225.04	O
0000026620	C	8/31/2010	481 Heggies Pizza	\$134.05	O
0000026621	C	8/31/2010	116 Jeanette May	\$18.00	O
0000026622	C	8/31/2010	117 Jerome Schueler	\$300.00	O
0000026623	C	8/31/2010	132 Larson Excavating	\$93.52	O
0000026624	C	8/31/2010	669 M & T Fire and Safety	\$506.13	O
0000026625	C	8/31/2010	447 Marco, Inc	\$136.37	O
0000026626	C	8/31/2010	144 MEDICA	\$2,823.18	O
0000026627	C	8/31/2010	155 Michels Trucking	\$107.53	O
0000026628	C	8/31/2010	638 MN DNR	\$26.00	O
0000026629	C	8/31/2010	668 MN Revenue, Nemeth	\$5,521.11	O
0000026630	C	8/31/2010	495 MN Trails	\$162.00	O
0000026631	C	8/31/2010	666 HSBC Business Solutions	\$1,328.42	O
0000026632	C	8/31/2010	489 Northland Frozen Pizza, Inc	\$93.30	O
0000026633	C	8/31/2010	208 Principal Life	\$507.50	O
0000026634	C	8/31/2010	588 Rodney Adolph	\$249.75	O
0000026635	C	8/31/2010	647 Rohlfig	\$288.25	O
0000026636	C	8/31/2010	667 Safeguard Security	\$1,631.98	O

Check ID	Type	Date	Vendor Name	Amount	Status
0000026637	C	8/31/2010	546 Sarah Hoikka	\$91.50	O
0000026638	C	8/31/2010	225 Schlenner, Wenner & Co	\$215.00	O
0000026639	C	8/31/2010	235 St Cloud Times	\$56.09	O
0000026640	C	8/31/2010	247 Stearns Cty Publishing, Inc	\$130.88	O
0000026641	C	8/31/2010	258 The Nut Man	\$120.50	O
0000026642	C	8/31/2010	276 United Systems Technology	\$325.92	O
0000026643	C	8/31/2010	294 US Cable	\$81.95	O
0000026644	C	8/31/2010	339 Verizon Wireless	\$105.02	O
0000026645	C	8/31/2010	281 Viking Coca Cola Bottling	\$988.56	O
0000026646	C	8/31/2010	384 XCEL ENERGY 51-336-4 & 8	\$95.01	O
0000026647	C	8/31/2010	383 XCEL ENERGY 51-5655041-1	\$791.03	O
0000026648	C	8/31/2010	519 Xcel Energy 51-8242904-3	\$13.85	O
0000026649	C	8/31/2010	500 TKs Restaurant	\$500.00	O
				Cleared	\$0.00
				Outstanding	\$45,029.69
				Void	\$0.00