

City Council Meeting Minutes (Approved)
October 4, 2011

Present at the meeting: Mike Odden, Lloyd Rausch, Susan Marstein, Ernie Schmit, Vicki Statz, Dorine Rausch, Scott Lange, Gordon Sjaaheim, Karen Voz, Evelyn Plafcan, Carrie Raber. Kim Ebnet came to the meeting at 9 p.m.

Mayor Ernie Schmit called the meeting to order at 7:05 p.m.

Karen Voz, from MN Department of Health explained to the council the 2nd part of our Wellhead Protection Plan, what the city needs to do to be in compliance with the Plan. Completion date to have a viable plan in place will be by the end of 2012. Karen will have a scoping meeting with Jeremy Freudenrich and Victoria Statz next week to go over details for the city. The city can write their own plan and will be working with Carrie Raber from Stearns County Soil and Water District to do this plan.

Motion to approve checks was made by Mike Odden, seconded by Lloyd Rausch. AIF

Bank rec. for September was approved on a motion by Lloyd Rausch, seconded by Sue Marstein. AIF

Electronic transfers and debit card purchases for September was approved on a motion by Sue Marstein, seconded by Mike Odden. AIF

Motion to approve minutes of the September 12, 2011 council meeting was made by Sue Marstein, seconded by Lloyd Rausch. AIF

Liquor Store report was gone over. Pat Meier was not present at the meeting. Currently the Liquor Store is in arrears \$15,629.24, however, Pat has bought quite a bit of beer before a price increase. The October dart league will be starting soon. Tuesday bingo nights are going very well as is the Friday's \$1.00 beer.

Fire Department report was given by Dorine Rausch. There have been 50 calls so far this year. The F.D. is putting together a calendar for sale and sales for advertising are going very well. We have submitted a grant for \$85,000 to replace outdated equipment and new equipment. Fire Relief state aid has come in at \$10,374. We are in the process of narrow banding our pagers. Stearns County is in charge of getting all fire departments in compliance by December, 2012.

Steve Horvath, a fellow Holdingford volunteer firefighter, is currently in the military and stationed in Iraq. He will be home on leave in a few weeks and is bringing with him a flag that was flown on September 11, 2011 in Iraq. He will present it to the Holdingford Fire Department at their Nov.. 10th meeting.

Mayor Ernie Schmit shared his mayor's report. See the end of our minutes for details.

Old Business

Scott Lange, city engineer reported on how our street project, Wastewater Treatment Plant (WWTP) project and water meter replacement is going. Next week curb/gutter should be poured on the north side of Co. Rd. 17. WWTP is well underway; the catwalk is done, they are currently cleaning out the ditches. Cement for blowers, generators is completed among other upgrades.

There were several invoices presented by Scott for pay approval by the council. Motion to approve Change Order #2 for Larson's Construction for \$45,795.44 was made by Mike Odden, seconded by Sue Marstein. AIF

Motion to approve Payment #4 for \$488,146.78 to Larson Construction with includes a Polar Tank upgrade of \$4,039.39 which the city will invoice and collect on was made by Lloyd Rausch, seconded by Sue Marstein. AIF

Motion to approve ITT Testing invoice 27523 in the amount of \$910 was made by Sue Marstein, seconded by Mike Odden. AIF

Motion by Lloyd Rausch, seconded by Sue Marstein, to set final assessment hearing to homeowners on curb/gutter charges was set for Monday, November 14 at 6:30 p.m. City Hall AIF

Motion to approve pay application #2 to Rice Lake Construction on the WWTP in the amount of \$39,621.65 was made by Sue Marstein, seconded by Mike Odden. AIF

Discussion was held on four meters that Midwest Testing needs to have plumbing done in order to get the new water meters in. Ripplinger Plumbing has agreed to do these four change out plumbing for \$675. No formal motion was made on this.

Darrel Mozel has requested to put in a field approach to his property so he is able to get his equipment to his property. Motion to allow Mr. Mozel to put in an approach 25 feet from the east border of the property, to have a 24 inch culvert and the width of the approach will be at 24 feet and all costs and installation will be paid for by Mr. Mozel was made by Lloyd Rausch, seconded by Mike Odden. AIF

Council approved to take sealed bids on the sale of the city owned pistol used by our city patrol. The pistol can be viewed at the Guns & Gear Store at 2103 Frontage Rd North, Waite Park. Bids are to be sent to City of Holdingford, P. O. Box 69, Holdingford MN 56340. Bids need to be in the city office by Monday, November 14, 2011 by 3 p.m. and will be opened at the November 14, 2011 council meeting at 8 p.m. The pistol is a Smith/Wesson .45 semi-automatic.

With the new water meters going into all the residents and commercial businesses, a new process for reading the meters is also taking place. Residents will no longer have to read their meter, it will be done through radio read by our city utility employee. Along with this change and several other job duties being added to this position, the council approved to have this job rating upgraded from Lane E5 to Lane F0 starting January 1, 2012. Motion to approve was made by Sue Marstein, seconded by Lloyd Rausch. AIF

Tri-State Pump put in a bid for needed repairs on the lift station at 4th and Meadow Streets. Motion to approve the \$1,039.16 upgrade was made by Sue Marstein, seconded by Mike Odden. AIF

Motion to approve bid from Buttweiler's Do-All Inc. to reroof the pump house for our wells was made by Mike Odden, seconded by sue Marstein. AIF

Mayor Schmit and Councilperson Marstein gave reports on the LMC Regional meeting held in Royalton.

The city clerk and Councilperson Marstein will attend a meeting on the Market Value Homestead Credit for property owners in Melrose on Friday, October 7.

The north wall of the future HAHS museum needed repairs. Labor for this repair for up to \$500 was approved by the council on a motion by Lloyd Rausch, seconded by Sue Marstein. AIF

Motion to approve flu shots for Holdingford Fire Department was made by Mike Odden, seconded by Sue Marstein. AIF Those Fire Department volunteers who wish to have a flu shot need to talk to Dorine Rausch for scheduling.

The city needs to get the license plate #'s of Polar's third shift so they will be able to park on city streets during the nights this winter.

Motion to adjourn was made by Mike Odden, seconded by Lloyd Rausch. AIF Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Victoria R. Statz
City Clerk, Holdingford