

City of Holdingford  
Council Meeting Minutes  
October 9, 2012

Present at the meeting: Kim Ebnet, Mike Odden, Lloyd Rausch, Susan Marstein, Ernie Schmit, Vicki Statz, Scott Lange, Gordon Sjaheim, Louise Winkler, Dorine Rausch, Laverne Woodyla, Lewis Becker.

Mayor Ernie Schmit called the meeting to order at 7:00 p.m.

Motion to approve checks was made by Sue Marstein seconded by Lloyd Rausch. AIF

Motion to approve bank reconciliation for September, 2012 statements was made by Lloyd Rausch, seconded by Mike Odden. AIF

Motion to approve electronic transfers, debit card purchases was made by Sue Marstein, seconded by Lloyd Rausch. AIF

Motion to approve minutes of the September, 2012 council meeting was made by Mike Odden, seconded by Kim Ebnet. AIF

Liquor Store report was given by Mayor Ernie Schmit in the absence of manager, Pat Meier. Gross revenue for September was \$31,181.32 with expenses at \$34,981.56. Lottery YTD revenue \$3,166.34, leaving a balance of revenue for the L.S. at \$5,740.12. The CD is up for renewal. Motion by Sue Marstein, seconded by Kim Ebnet to renew the \$10,000 CD for 6 months at the current rate of .25%. Voting yes, Kim Ebnet, Sue Marstein, Lloyd Rausch, Voting no, Mike Odden. Motion passed.

Work still needs to be done on the chimney and front wall. Some cracks have been found on the front wall and needs to be repaired.

Fire Department report was given by Dorine Rausch. There have been 74 calls so far this year. Thursday, October 11, the F.D. will be going around to the homes, checking the fire alarm detectors and giving new batteries for the detectors. Batteries were donated by Batteries Plus and Headley Hardware.

Kindergarten classes toured the F.D. last Monday. On Thursday, Nov. 1, the second graders will be touring the F.D. as well as other government areas at city hall.

Dorine asked if the council would okay flu shots for those firefighters who have not had the opportunity to get one. The shot cost \$23. She also requested purchasing a carabiner and webbing for each of the firefighters to have with their turnout gear for rescues. She said the carabiner cost \$12 and the webbing is \$26. Total cost would be \$38 for each and would need 25.

They had training last week working with cutting up a TMR mixer. They will be winterizing the trucks in the next week or so.

The Fire Relief Association will again be putting out a calendar for 2013. They will be sending the information to the printer this week.

The Maintenance Report was gone over. There will be hydrant flushing the week of October 22 – 26, so be aware when doing laundry, check to make sure there isn't any rusty water coming into your washing machine. The water is safe to drink, but may be somewhat discolored.

#### Old Business

Scott Lange stated that Ridge Way should be getting the final tar this week. Deseeding will need to happen. Larsen's are working on landscaping now.

Anyone who wishes to pay their curb/gutter assessment in full to the city before it goes to the county MUST do so by November 9<sup>th</sup>. This is a change from when it was first mentioned. SEH needs to have this final information in order to send to Stearns County by the middle of November. Residents may drop it off at city hall any time the city clerk's office is open OR may drop it off in the water bill drop box next to the front doors of city hall.

PPE# 2 on the 2012 Street and Utility Rehabilitation project to Larsen Excavating in the amount of \$407,569.94 was approved for payment on a motion by Sue Marstein, seconded by Mike Odden. AIF

PPE #12 on the 2011 Street and Utility Rehabilitation project to Larsen Excavating in the amount of \$6,005.35 for the balance of work done by Jerry's Flatwork in front of city hall was approved for payment on a motion by Sue Marstein, seconded by Mike Odden. AIF  
The rail for the handicap ramp will be installed this week.

Amendment #3 to SEH contract for \$6,500 for engineering fees for Park Street was approved on a motion by Lloyd Rausch, seconded by Sue Marstein. AIF

Pay app 260642 from SEH in the amount of \$33,005.40 was approved on a motion by Kim Ebnet, seconded by Mike Odden. AIF

Resolution 12-10-09-01 Application for Participation in the National Flood Insurance Program was approved on a motion by Kim Ebnet, seconded by Sue Marstein. AIF

#### New Business

Discussion was held on whether the city could pay off the water tower bond. We have \$260,000 left on payments through 2017. The city could save approximately \$27,000 by paying it off early. Mayor Ernie Schmit shared with the council how we can accomplish this. Motion to pay off the 2003 GO Bond for the water tower for approximately 265,000 including interest was made by Sue Marstein, seconded by Kim Ebnet. AIF

The city will need to set up a separate savings account for future repairs to the utilities of water and sewer because of our new federal loan putting in approximately \$23,000 per year. Any future repairs for our utility system would come out of this account. Motion to set up this savings account was made by Sue Marstein, seconded by Mike Odden. AIF

There will be a Stearns County Municipal League of Cities meeting on Tuesday, Oct. 16. Ernie Schmit, Lloyd Rausch and Sue Marstein will be attending.

The city council meeting for November, 2012 will be on TUESDAY, NOVEMBER 13, 2012. Monday is the legal holiday for Veteran's Day (which is Sunday, November 11).

Motion to raise city council pay 5% starting January, 2013 was made on a motion by Ernie Schmit, seconded by Mike Odden. Voting yes: Sue Marstein, Mike Odden, Lloyd Rausch, Ernie Schmit. Abstaining: Kim Ebnet.

Discussion was held on updating the city website. The council is to give feedback to Mike Odden, our webmaster on ideas.

Discussion on the Wentland property the city would like to purchase. Hauling sludge is scheduled for next week and looking for tilling it in. The city will be purchasing it as soon as a legal matter is cleared up for Wentlands.

It was stated that the Holdingford Garden Club, Pedals to Petals Christmas tree lighting ceremony will be held on Friday evening, November 30 at 6:30 p.m. in the Triangle Garden area. Everyone is welcome to come and have hot cider and cookies and enjoy the lighting of our tree. The Holdingford Area Historical Society has set their Holiday Tour for Saturday and Sunday, December 1 and 2. More information to follow. The Women of Today's Santa Breakfast will be held Sunday, December 2 here at city hall.

Motion to reimburse Lloyd Rausch \$125 for replacement of driveway that the city did not have to pay labor and materials for was made by Mike Odden, seconded by Kim Ebnet. Voting yes: Kim Ebnet, Mike Odden, Sue Marstein. Abstaining: Lloyd Rausch.

Motion to adjourn regular council meeting was made by Lloyd Rausch, seconded by Kim Ebnet. AIF Meeting adjourned at 9:30 p.m.

Closed meeting for union negotiations was called to order at 9:31 p.m. and was adjourned at 9:50 p.m. on a motion by Mike Odden, seconded by Lloyd Rausch. AIF

Respectfully submitted,

Victoria R. Statz  
City Clerk  
City of Holdingford

<b>Liquor Acct:</b>	<b>SEPTEMBER</b>		<b>General Acct:</b>	
Name	Salary		Name	Salary
Pam Voss	\$	760.62	Adam Krebs	\$, 2,801.60
Pat Meier	\$	3,315.20	Victoria Statz	\$ 3,315.20
Mary Helmin	\$	263.68	Kathy O'Hara	\$ 1,018.41
Sherry Johnson	\$	288.23	Jeremy Freudenrich	\$ 3,227.20
Anna Philippi	\$	414.50	Ernie Schmit	\$ 274.00
Jackie Hadley	\$	532.54	Kim Ebnet	\$ 167.00
Debbie Meier	\$	661.55		
Bill Shank	\$	42.29	Mike Odden	\$ 167.00
Candace Wielinski	\$	62.19	Lloyd Rausch	\$ 137.00
			Susan Marstein	\$ 167.00
Total Salary Liquor Store	\$	6,340.80	Greg Ebnet	\$ 99.00
2 Pay periods ending			Total General Salary	\$ 11,373.41
9/09; 9/23			Total of General and Liquor	\$ 17,714.21

**City of Holdingford - Equal Opportunity Provider**  
**Accounts Payable Check Register Report - STEARNS BANK**  
**For The Date Range From 9/1/2012 To 9/30/2012**  
**For All Vendors And For Outstanding, Cleared Checks - Computer Generated**

Check	Type	Date	Vendor	Name	Amount	Status
28475	C	9/10/2012	6	AmeriPride Linen	\$154.57	C
28476	C	9/10/2012	8	Becker Septic Pumping	\$323.06	C
28477	C	9/10/2012	24	Central-McGowan, Inc	\$35.98	C
28478	C	9/10/2012	34	D & D Auto Repair, Inc.	\$421.00	C
28479	C	9/10/2012	80	Gopher State One-Call, Inc	\$24.65	C
28480	C	9/10/2012	89	Handyman's Inc	\$10.67	C
28481	C	9/10/2012	91	Hawkins, Inc	\$100.00	C
28482	C	9/10/2012	92	Headley Hardware	\$349.17	C
28483	C	9/10/2012	97	Henry's Waterworks, Inc	\$1,271.81	C
28484	C	9/10/2012	614	Holdingford Gas and Grocery	\$407.49	C
28485	C	9/10/2012	324	Initiative Foundation	\$100.00	C
28486	C	9/10/2012	117	Jerome Schueler	\$500.00	C
28487	C	9/10/2012	736	Keith Raivo	\$5,000.00	C
28489	C	9/10/2012	136	League of MN Cities	\$797.00	C
28490	C	9/10/2012	649	Michelle Kiley	\$710.96	C
28491	C	9/10/2012	730	Midcontinent Business Solutions	\$163.39	C
28492	C	9/10/2012	161	Mike Odden	\$75.00	C
28494	C	9/10/2012	431	MPCA	\$110.00	C
28495	C	9/10/2012	198	Opatz Excavating	\$1,743.90	C
28496	C	9/10/2012	207	Postmaster	\$141.00	C
28497	C	9/10/2012	476	Preferred Controls Corp	\$931.19	C
28498	C	9/10/2012	502	Ruth Odden	\$12.86	C
28499	C	9/10/2012	685	Star Publications, LLC	\$50.00	C
28500	C	9/10/2012	266	Traut Wells	\$70.00	C
28501	C	9/10/2012	514	Tri-City Paving, Inc.	\$440.00	C
28502	C	9/10/2012	728	Tri-State Pump & Control, Inc.	\$390.00	C
28503	C	9/10/2012	271	UC Lab	\$918.00	C
28504	C	9/10/2012	339	Verizon Wireless	\$55.39	C
28505	C	9/10/2012	359	XCEL ENERGY 51-5655038-6	\$1,091.66	C
28506	C	9/10/2012	361	XCEL ENERGY 51-5655039-7	\$1,179.92	C
28507	C	9/10/2012	358	XCEL ENERGY 51-5655040-0	\$2,197.04	C
28508	C	9/10/2012	176	MN Rural Water Assn	\$450.00	C
28509	C	9/11/2012	167	MN Dept of Public Safety	\$30.00	C
28488	C	9/10/2012	132	Larson Excavating	\$200.00	O
28493	C	9/10/2012	167	MN Dept of Public Safety	\$15.00	O
28510	C	9/28/2012	704	AFSCME Council 65	\$182.36	O
28511	C	9/28/2012	6	AmeriPride Linen	\$165.32	O
28512	C	9/28/2012	326	Auto Value	\$157.99	O
28513	C	9/28/2012	469	Barb Konsor	\$24.46	O
28514	C	9/28/2012	9	Bernick's Pepsi-Cola	\$1,488.95	O
28515	C	9/28/2012	507	Blue Cross/Blue Shield, Small Group	\$1,416.00	O
28516	C	9/28/2012	18	C & L Distributing, Inc	\$7,766.75	O
28517	C	9/28/2012	662	Carol Harlander	\$68.64	O
28518	C	9/28/2012	25	Centre Jobbing Company	\$2,336.84	O
28519	C	9/28/2012	448	Clarey's Safety Equipment, Inc	\$726.38	O

28520	C	9/28/2012	48 D & D Beer Co.	\$442.00	O
28521	C	9/28/2012	52 E. A. Sween Company	\$50.04	O
28522	C	9/28/2012	70 Frito-Lay, Inc - 8416	\$121.29	O
28523	C	9/28/2012	90 Harry's Frozen Foods	\$307.00	O
28524	C	9/28/2012	481 Heggies Pizza	\$255.60	O
28525	C	9/28/2012	97 Henry's Waterworks, Inc	\$173.14	O
28526	C	9/28/2012	107 Holdingford Fire Relief Assn	\$185.00	O
28527	C	9/28/2012	691 Integra Telecom	\$372.08	O
28528	C	9/28/2012	574 Jeremy Freudenrich	\$92.77	O
28529	C	9/28/2012	119 Johnson Brothers Liquor C	\$1,704.23	O
28530	C	9/28/2012	447 Marco, Inc	\$136.37	O
28531	C	9/28/2012	772 Minnesota UI Fund	\$20.43	O
28532	C	9/28/2012	189 Murphy Management Consultants	\$1,930.00	O
28533	C	9/28/2012	204 Patrick Meier	\$100.00	O
28534	C	9/28/2012	754 Powerhouse Outdoor Equip. Inc	\$34.15	O
28535	C	9/28/2012	476 Preferred Controls Corp	\$5,335.85	O
28536	C	9/28/2012	208 Principal Life	\$475.12	O
28537	C	9/28/2012	750 St Cloud Times #1076	\$24.00	O
28538	C	9/28/2012	242 Stearns Cty Auditor-Treas	\$1,500.00	O
28539	C	9/28/2012	254 Strategic Equipment	\$85.48	O
28540	C	9/28/2012	258 The Nut Man	\$95.00	O
28541	C	9/28/2012	263 Tom's Refuse	\$4,905.03	O
28542	C	9/28/2012	339 Verizon Wireless	\$91.71	O
28543	C	9/28/2012	281 Viking Coca Cola Bottling	\$895.00	O
28544	C	9/28/2012	714 XCEL ENERGY 135920-8 marquee	\$70.56	O
28545	C	9/28/2012	384 XCEL ENERGY 51-336-4 & 8	\$57.61	O
28546	C	9/28/2012	360 XCEL ENERGY 51-5655037-5	\$351.10	O
28547	C	9/28/2012	383 XCEL ENERGY 51-5655041-1	\$756.37	O
28548	C	9/28/2012	519 Xcel Energy 51-8242904-3	\$23.16	O
28549	C	9/28/2012	292 Ziegler	\$328.08	O
				<b>Cleared</b>	<b>\$20,255.71</b>
				<b>Outstanding</b>	<b>\$35,466.86</b>