

Holdingsford City Council Meeting May 9, 2016

Mayor Sue Marstein called the Holdingsford City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Present: Susan Marstein, Mike Odden, Alan Walz, Sandra Meer, Lisa Silbernick, Keith Hommerding, Dorine Rausch, Kyle Roach, Kurt Seestrom and Gordy Sjaasheim. Eric Berscheid arrived at 7:15p.m.

Alan Walz made a motion to approve the consent agenda, consisting of claims, checks, electronic transfers and withdrawals, bank reconciliation, and minutes of the April 11, 2016 council meeting and April 13, 2016 Board of Appeals meeting. Motion seconded by Mike Odden. AIF

Department Reports

Liquor Store Report was not available. Manager Pat Meier had a family medical commitment. A report will be forwarded to the council members later in the week.

Fire Department report was given by Chief Keith Hommerding. The department has responded to 46 calls, including six in Krain, three in Brockway, 13 in Holding Township, one City of Avon and 23 in Holdingsford. Of the 46 calls; two were fires, six were good intent/canceled in route and 38 were medical calls.

Contributions to the Fire Relief Association are still coming in. The Association is looking at purchasing an infra-red camera for the department. A \$500 equipment reimbursement was received from Stearns County. Fire personnel are prepared to report severe weather and respond to severe weather calls. Citizens who witness severe weather should contact fire department personnel.

The mock crash held at the high school parking lot went very well and served as April's training. Training for May will be a ventilation trailer and June will be a burn trailer. Members will be attending an electrical training exercise at Stearns Electric. Two firefighters are registered for the State Fire Conference in June in Detroit Lakes.

Mayor Marstein thanked the department for use of the Ranger for picking up brush and debris on the trail for Holdingsford Cares Day.

Emergency Managers Report was given by Dorine Rausch. The siren by the school isn't working properly. The battery has been replaced and it's working but a defective charger is causing batteries to burn out prematurely. Other cities are having this issue as well and Dorine is checking on options. The Emergency Management Plan has been sent into the county to be reviewed. Copies of the Emergency Management plan will be housed at the school, city hall and W.D. Scepaniak, Inc. Dorine is working on a resource guide to get area business contact information. The city will work with Stearns County to update the All Hazard Mitigation Plan. Dorine reported on the Emergency Managers meeting in Paynesville where they simulated a disaster, gathered information on iPads for a FEMA program and synced all information into a database that the county could then disseminate.

Maintenance Report was read by Mayor Sue Marstein. Bio-solids were spread on the city's field. Outside bathrooms at the park were opened. Sprinklers at the Wobegon Trailhead were serviced as well as sprinklers at the softball park. Seven sprinkler heads have been replaced at the ball field. Mowing and weed whipping are in progress and weeds have been sprayed. Street sweeping is complete and the straight broom for the John Deere needs an estimated \$1,000 in repairs on the shaft, bearing and core. 1,929,000 gallons of wastewater were treated in April and 1,439,000 gallons of water were pumped.

Guests

Kurt Seestrom from Geronimo Energy, a developer of community solar gardens presented information on their solar garden program. Solar garden programs are approved by the State and are part of Xcel Energy's efforts to provide green energy. Stearns County voted down a moratorium on building solar gardens. Geronimo Energy offers a program that would save one cent per kilowatt hour, based on Xcel Energy's rates. Savings were estimated at \$5,000 for the first year based on the cities past usage. The program is a 25 year commitment and the League of Minnesota Cities has approved a general contract for services between cities and Geronimo Energy.

Kyle Rausch from SunShare Community Solar shared their company model which has a different pricing structure. Their escalator options would generate about \$3,000 savings in the first year, but is not based on the rates that Excel Energy charges, although they also can offer the fixed rate option like Geronimo. In addition, SunShare offers a program for residential savings. Their program is a 25 year commitment and their contract has been reviewed by the League of Minnesota Cities.

There was discussion on the request from Opatz Metals to expand their property, put up fence, extend the storm water line and put in a driveway access on Main Street. The business owners were not available for the meeting but had contacted council members. The council addressed concerns about fencing and noted that fencing should be erected around the entire perimeter including the west side by Two Rivers River. Costs for extending the storm water line, rezoning from residential to commercial including attorney's fees, administrative, council and public hearing fees would be at Opatz Metals expense. Accessing the property from Main Street across from Spring Street would generate more commercial traffic on a narrow street, gravel and dirt would be spread out onto the street and the existing storm water drains would either need to be moved or worked around so they wouldn't get filled with excess gravel.

Old Business

Approval for the bidding process for the water tower reconditioning project will be requested at the June council meeting. There was discussion on purchasing an aerating system to eliminate freezing in the water tower bulb. The system is available direct from the manufacturer for \$3,000 less than if it was included in the reconditioning project. Since freezing hasn't caused undue damage to the inside of the tower in the past and quote will be honored until the end of the year, the decision to purchase the aerator was postponed.

The Holdingford Lions Club is willing to help with fundraising for the park shelter/bathhouse facility and St Rosa Lumber is working on building plans so bids can be requested.

New Business

Two gambling license applications were submitted for council approval.

Mike Odden made a motion to approve Resolution 16-05-09-1 Chamber of Commerce Ranger Raffle to be held August 26, 2016. Alan Walz seconded the motion. AIF

Alan Walz made a motion to approve Resolution 16-05-09-2 Holdingford FFA Alumni Tractor raffle to be held October 14, 2016. Eric Berscheid seconded the motion. AIF

Temporary liquor licenses were requested for upcoming softball tournament weekends. Mark & Kayla Solorz have been working on field maintenance and recruiting teams. Council members expressed their appreciation to Solorz's for their efforts to revitalize the softball program and also requested an income-expense worksheet from the 2015 tournament season. Mike Odden made a motion to approve a temporary liquor license for the May 20-22 tournament weekend and waive the \$25 fee. The fee will also be waived for the Holdingford Daze Tournament if an income-expense report for the prior year is submitted to the council. Eric Berscheid seconded the motion. AIF

Rental of city owned tables and chairs was discussed. Concerns were noted regarding loading equipment, returning equipment in same condition, setting rental fees, and renting to private parties and/or local businesses. Council agreed that tables and chairs would only be available for business use, not private parties, donations would be requested instead of setting rental rates, city staff would not be responsible to load and unload equipment and businesses would need to request and pickup equipment during normal city business hours. Eric Berscheid made a motion to allow businesses located within the city to borrow tables and chairs from the city hall for events held within the city and encouraged donations for their use. Alan Walz seconded the motion. AIF

Admin Reports

Mayors Report was given by Mayor Sue Marstein. See end of minutes for detailed report.

Councilmember Reports: There was a suggestion to put up arrow signs on River Road or a Stop Ahead sign before corner curve heading west to County Road 17 to stop sign. The County will be contacted.

Mike Odden noted that the veteran who is donating a bench to the Wobegon Trailhead may also make a request to the council to put up flag poles and install a bike rack. There are several dog owners who let their dogs run loose at Veteran's Park and inside the softball field and don't clean up after them. It's difficult for kids playing at the park and softball players to avoid all of the dog piles. As stated in the City Ordinances it is the dog owners' responsibility to pick up after their dogs and keep them on a leash when on public property. Signs will be hung and a bag dispenser may be put up to remind dog owners to clean up after their pets so that everyone can enjoy the public parks in our city.

Eric Berscheid noted that he attended the information hearing on lowering a culvert on County Road 151 for better drainage through Ditch 13, which is located just east of his business. A public hearing has been set for May 17th at the County Commissioners meeting.

Clerk Sandra Meer noted that the water tower lease agreement with Stearns Comsis (AMTA) needs to be renewed. Election judge training is being offered in July for the upcoming elections. The Primary Election will be on Tuesday, August 9th. Filing for two council seats and the mayors' position will open May 17th for candidates who wish to have their name on the November ballot. Information has been sent in for the audit and it's scheduled to be completed before the June filing deadline. The Annual Consumer Confidence Report is available at city hall and is on the website. Lisa Silbernack reported on gathering information for a monthly newsletter, for area business updates and events on the website, and email addresses for city notices and announcements. She noted that programing for online utility payments is scheduled to be available on May 22, 2016 on the city website.

Eric Berscheid asked about pumping water out of the city holding pond behind his house for a sprinkler system. Mayor Marstein will check on feasibility with Maintenance Department.

Announcements

Residents who are delinquent in their utility payments are: Debra Feld, Dave Hagemann, Ed Ehrlichmann, Jesse Johnson, Brian Caruth, Sheila Lenarz and Dan Ziemer.

Mayor Marstein congratulated Sandra Meer on being awarded the Minnesota Certified Municipal Clerk certification. Brian Zapzalka and Andy Bartkowicz were also recognized for receiving a Certificate of Commendation from the Minnesota Pollution Control Agency for Wastewater Treatment Plant (WWTP) operators' excellence in operations.

Motion to adjourn was made by Eric Berscheid, seconded by Mike Odden. Meeting adjourned at 9:45 p.m.

Respectfully submitted,

Sandra Meer
City Clerk, Holdingford

APRIL 2016	
<u>Department</u>	<u>Gross Pay</u>
General	\$ 5,751.30
Public Works	\$ 6,744.00
Fire	\$
Liquor	\$ 6,755.02
Total	\$ 19,250.32.
2 pay periods ending	
4/4, 4/18	

**City of Holdingford - Equal Opportunity Provider
Accounts Payable Check Register Report - STEARNS BANK
For The Fiscal Periods Range From 2016-4 To 2016-4**

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated

Check #	Type	Date	Vendor	Name	Amount	Status
31796	C	4/11/2016	704	AFSCME Council 65	\$102.40	C
31797	C	4/11/2016	6	AmeriPride Linen	\$64.53	C
31798	C	4/11/2016	9	Bernick's Pepsi-Cola	\$964.25	C
31799	C	4/11/2016	18	C & L Distributing, Inc	\$1,478.90	C
31800	C	4/11/2016	21	Central MN. Alarms, Inc.	\$369.00	C
31801	C	4/11/2016	48	D & D Beverage	\$100.00	C
31802	C	4/11/2016	550	Everything Signs	\$61.00	C
31803	C	4/11/2016	70	Frito-Lay, Inc	\$90.24	C
31804	C	4/11/2016	80	Gopher State One-Call, Inc	\$1.45	C
31805	C	4/11/2016	787	Granite City Jobbing Co	\$844.32	C
31806	C	4/11/2016	91	Hawkins, Inc	\$2,924.63	C
31807	C	4/11/2016	92	Headley Hardware	\$716.78	C
31809	C	4/11/2016	614	Holdingford Gas and Grocery	\$256.83	C
31810	C	4/11/2016	109	Hommerding Plumbing & Heating	\$419.60	C
31811	C	4/11/2016	691	Integra Telecom	\$291.77	C
31812	C	4/11/2016	134	League of MN Cities Ins. Trust	\$13,876.00	C
31813	C	4/11/2016	553	Melvin Breth	\$63.18	C
31814	C	4/11/2016	730	Midcontinent Business Solutions	\$183.14	C
31815	C	4/11/2016	161	Mike Odden	\$75.00	C
31816	C	4/11/2016	801	Minnesota/Wisconsin Playground	\$604.00	C
31817	C	4/11/2016	687	MN Dept Hlth, MDH	\$456.00	C
31818	C	4/11/2016	431	MPCA	\$1,240.00	C
31819	C	4/11/2016	895	Rainbow Play Systems of St Cloud	\$398.55	C
31820	C	4/11/2016	697	Randall J. Radziej	\$1,781.25	C
31821	C	4/11/2016	685	Star Publications, LLC	\$35.00	C
31822	C	4/11/2016	242	Stearns Cty Auditor-Treas	\$413.50	C
31823	C	4/11/2016	454	Sue Marstein	\$45.36	C
31824	C	4/11/2016	514	Tri-City Paving, Inc.	\$109.35	C
31825	C	4/11/2016	271	UC Lab	\$1,380.00	C
31826	C	4/11/2016	276	United Systems Technology	\$23.36	C
31827	C	4/11/2016	339	Verizon Wireless	\$89.59	C
31828	C	4/11/2016	360	XCEL ENERGY 51-5655037-5	\$1,344.28	C
31829	C	4/11/2016	359	XCEL ENERGY 51-5655038-6	\$1,525.41	C
31830	C	4/11/2016	361	XCEL ENERGY 51-5655039-7	\$580.21	C
31831	C	4/11/2016	358	XCEL ENERGY 51-5655040-0	\$2,521.91	C
31832	C	4/11/2016	383	XCEL ENERGY 51-5655041-1	\$607.37	C
31833	C	4/11/2016	519	XCEL ENERGY 51-8242904-3	\$30.98	C
31835	C	4/25/2016	469	Barb Konsor	\$100.93	C
31837	C	4/25/2016	507	Blue Cross Blue Shield of Minnesota	\$345.03	C

Check #	Type	Date	Vendor	Name	Amount	Status
31844	C	4/25/2016	550	Everything Signs	\$120.00	C
31848	C	4/25/2016	787	Granite City Jobbing Co	\$621.15	C
31850	C	4/25/2016	851	Health Partners	\$1,016.48	C
31854	C	4/25/2016	144	MEDICA	\$1,292.36	C
31855	C	4/25/2016	208	Principal Financial Group	\$106.52	C
31808	C	4/11/2016	100	Holdingford Booster Club	\$200.00	O
31834	C	4/25/2016	856	Andy Bartkowicz	\$85.99	O
31836	C	4/25/2016	9	Bernick's Pepsi-Cola	\$348.71	O
31838	C	4/25/2016	18	C & L Distributing, Inc	\$6,482.60	O
31839	C	4/25/2016	21	Central MN. Alarms, Inc.	\$203.85	O
31840	C	4/25/2016	873	CenturyLink	\$62.89	O
31841	C	4/25/2016	836	Charles Roth	\$350.00	O
31842	C	4/25/2016	48	D & D Beverage	\$110.95	O
31843	C	4/25/2016	52	E. A. Sween Company	\$249.52	O
31845	C	4/25/2016	70	Frito-Lay, Inc	\$32.24	O
31846	C	4/25/2016	894	Generator Power Systems	\$1,300.00	O
31847	C	4/25/2016	316	GERAD'S OIL CO., INC	\$445.28	O
31849	C	4/25/2016	90	Harry's Frozen Foods	\$139.50	O
31851	C	4/25/2016	481	Heggies Pizza	\$446.50	O
31852	C	4/25/2016	585	Holdingford Lioness Club	\$150.00	O
31853	C	4/25/2016	119	Johnson Brothers Liquor C	\$2,283.39	O
31856	C	4/25/2016	821	RDJ Specialties, Inc	\$136.40	O
31857	C	4/25/2016	223	S.E.H.	\$2,970.24	O
31858	C	4/25/2016	451	Servocal Instruments, Inc	\$300.00	O
31859	C	4/25/2016	750	St Cloud Times #1076	\$41.61	O
31860	C	4/25/2016	242	Stearns Cty Auditor-Treas	\$350.00	O
31861	C	4/25/2016	245	Stearns Cty Public Health	\$230.00	O
31862	C	4/25/2016	412	Sunset Electric, Inc	\$1,198.76	O
31863	C	4/25/2016	896	Team Lab	\$1,750.50	O
31864	C	4/25/2016	258	The Nut Man	\$37.00	O
31865	C	4/25/2016	263	Tom's Refuse	\$6,098.58	O
31866	C	4/25/2016	804	Toshiba Financial Services	\$119.26	O
31867	C	4/25/2016	281	Viking Coca Cola Bottling	\$1,977.00	O
31868	C	4/25/2016	291	Yes Co. Inc.	\$110.00	O
31869	C	4/25/2016	292	Ziegler	\$382.06	O
				Cleared	\$39,671.61	
				Outstanding	\$28,592.83	
				Void	\$0.00	