

City Council Meeting Minutes (Approved)  
May 14, 2007

Present at the meeting: Dick Paggen, Kim Ebnet, Mike Odden, Lloyd Rausch, Ernie Schmit, Vicki Statz, Scott Lange, Louise Winkler, Louis Walz, Shirley Graveen, Joel Imholte, Donna Pueringer, Barry Cordingly, Herman Ebnet, Jerry Schueler.

Meeting was called to order by Mayor Ernie Schmit at 6:30 p.m. at the pumphouse that houses Well #2 and #3. The maintenance men gave the council a review of how the new well has been installed and how the two wells work in conjunction with each other along with the new solid state controls that run the system. The meeting was suspended at 7 p.m. in order to reconvene at the city center.

The city council meeting was reconvened at 7:10 p.m. at the city center.

Motion to approve checks was made by Lloyd Rausch, seconded by Kim Ebnet. AIF

Motion to approve the minutes from the April 9, 2007 meeting was made by Kim Ebnet, seconded by Lloyd Rausch. AIF

Mayor Ernie Schmit gave the Fire report in the absence of the Fire Chief, Pat Meier. There was no activity in the Truck Fund which has a balance of \$11,157.78. Donations for this month included \$500, personal donation, \$1,000 personal donation, \$500 to the city for Fireworks, \$100 to Cystic Fibrosis.

All the FEMA grant dollars we received for radios has been spent. The truck radio will be installed this week. The portables are working great.

There is one fire bill to be sent out. We received one fire application after putting the notice in the Stearns Morrison Enterprise. We are looking for two more applicants. We have put our fire truck on the list to go to fight the wild fire in northern Minnesota. If it is called it could be good revenue for our Fire Department. They would get reimbursed for all expenses. So far this year there have been 30 fire/rescue calls, breakdown is as follows: Brockway, 4; Holding, 9; City of Holdingford, 12; Krain, 4; Two Rivers, 1.

Liquor store report was given by Mayor Ernie Schmit in the absence of Pat Meier.

		May 14, 2007	LIQUOR STORE REPORT	
		GROSS RECEIPTS		
APRIL	2007	\$ 25,828.04	GROSS RECEIPTS, MAR	\$25,828.04
MARCH	2007	\$ 27,057.68		
APRIL	2006	\$ 25,782.95		
Lottery'07 April		\$ 295.43	PREVIOUS GROSS	\$ 75,526.32
'07 YTD		\$ 1,732.11	07 EXPENSES	\$ 112,743.38
GT BANK		\$ 7,776.22	NET PROFIT LOTTERY	\$ 1,732.11
'06 CD	\$10,000	'07 CD \$10,000	TOTAL PROFIT (LOSS)	\$ (9,656.91)

There will be an outdoor band at the liquor store on Friday night, May 25<sup>th</sup>. Mike Odden will put this information on our city website.

There will be a tailgate party before the NASCAR Nextel race, Saturday, May 19<sup>th</sup>, serving hamburgers outside.

If weekly sales stay the same, the liquor store will be closing at 11 p.m. or midnight, if no one is present.

Mayor Schmit gave his mayor's report. See complete report at end of minutes.

On a motion by Dick Paggen, seconded by Kim Ebnet, the American Legion liquor license was renewed for another year. The license fees are: Club, \$500, Sunday Liquor, \$312.50.

Scott Lange explained the final Traut Wells bill. They came in under budget by \$5,742.50 after the change order. Final bill of \$6,657.62 was paid on a motion by Kim Ebnet, seconded by Lloyd Rausch. AIF

The pump from Well #1 was worn out, so Traut Wells installed a new pump for Well #3. Council approved the cost of \$4,779 on a motion by Dick Paggen, seconded by Mike Odden. AIF

Avon Electric's final bill of \$1,173 for wiring of Well #3 was approved on a motion by Mike Odden, seconded by Kim Ebnet. AIF

Preferred Controls' final bill will be paid when the controls are working properly for at least two weeks and okayed by our Maintenance Crew and the Mayor to pay the invoice. Final bill of \$3,586.88 will be paid when all is working properly. Motion was made by Kim Ebnet, seconded by Lloyd Rausch. AIF

Scott Lange went over the bids received for six manhole reconstruction areas. There is a total of 71 vertical feet that was bid. Bids are as follows: Infratech: \$170/VF (Vertical Foot) (or a total cost of \$12,070); Veit and Company, Inc. \$175/VF (or a total of \$12,425); Key Contracting, Inc. \$126/VF (or a total of \$8,946). Scott talked with the City of Moorhead who has used Key Contracting for several projects and they are well satisfied with their work. A motion was made by Mike Odden, seconded by Lloyd Rausch to contract with Key Contracting, Inc. to do the ten worst manholes at a cost of \$126/VF. Six manholes were marked as in most need of repair, they will be doing the next four manholes most need of repair. The rest of the manholes will be repaired at a later date.

Scott also showed the council information from Jerry Schueler on our annual water production (usage) and sanitary sewer treatment levels from beginning of 2003 to the end of 2006.

Scott talked about the Litar maps, aerial maps from Stearns County fly over, showing the contour of land in and around the City of Holdingford. He will have Dennis from Stearns County come to our next council meeting to show the council the value of and use for these maps.

Joel Imholte came before the council with his property split north/south from east/west. He had come before the council about a year ago and asked if the council would approve it. Lot sizes for parcel R58.33599.000 are Tract A 19,240 sq. ft.; Tract B 19,238 sq. ft. He will be putting in one wide driveway to service both parcels. Driveway will be elevated so that any run off of water will go onto each of their respective lots. Lloyd Rausch made a motion to approve the Certificate of Survey project # 900-07162, dated April 19, 2007, seconded by Dick Paggen. AIF City clerk is to send Joel a copy of these minutes showing council approval.

Barry Cordingly, a Blue Bunny ice cream distributor, came before the council to seek permission to do business in the city limits. He presented his state license, his state inspection form and his background information for the council. He would be in town once each week from around 4 p.m. to 7 p.m. Council gave its approval.

Clean up day for the City of Holdingford is set for Saturday, June 16, 2007 from 8 a.m. to 12 noon. Dick, Kim, and Mike from the council will be working during that time. The city clerk will also be on hand that day to also help. The clean up fee schedule, what the city allows is attached to these minutes for resident information. It is also posted on our website: [www.holdingfordmn.us](http://www.holdingfordmn.us).

The Initiative Foundation has again awarded the City of Holdingford a \$10,000 grant. Motion to accept the grant was made by Mike Odden, seconded by Dick Paggen. AIF It can be used for improving the city, however, not for capital improvements.

The city council went over the Five Year Plan for the city. For 2007, improvements going to be worked on are fixing 10 manholes, using money from the sale of the Bulk Plant Properties earlier this year; redoing the center part of the city center roof. Kim Ebnet requested getting two bids on the roof repair before awarding it to a contractor. It was spot repaired in 2003, but needs an overhaul now. Money from that will be coming out of our Building Fund.

A street sweeper is on the 2007 schedule for replacement. There is \$75,000 in the Equipment Fund. If Herman can find a good used street sweeper for under \$40,000 the council gave its permission for Herman to purchase it on a motion by Mike Odden, seconded by Lloyd Rausch. They requested Herman would check with the mayor before the purchase of it. Voting yes was Mike Odden, Kim Ebnet, Lloyd Rausch. Voting no was Dick Paggen.

Louis Walz requested on behalf of Dick Kiley to put in a driveway on the north side of his property on Cedar Street to have a smoother entrance to his overhead door. Questions came up on how the sidewalk would be if the driveway were to be put in. The council requested that Mr. Kiley come before the council, before any further discussion will be held on this item.

The investments for the City of Holdingford were gone over. CD 20667, \$75,203.29; (Equipment Fund) will be rolled over for the best short term value on a motion by Dick Paggen, seconded by Kim Ebnet. AIF

CD 20664 (W/S Capitalization), \$69,170.61 will be rolled into the water account (601) for payment of Well #3 on a motion by Lloyd Rausch, seconded by Mike Odden. AIF

Transferring from 8055938 (the General Fund reserve account) \$75,000 to cover costs until the LGA and property tax dollars come to the city to General account 1000141 was made on a motion by Dick Paggen, seconded by Mike Odden. AIF

The skate board park was discussed. The proposed park was to be put up on the school parking lot for this summer, however; the tar in the school parking lot is in too bad of shape for an adequate skate board park. After much discussion, it was decided on putting a

permanent cement slab on the west side of the ball park between the outfield and the river. A motion was made by Kim Ebnet, seconded by Mike Odden to put a 30' x 40' cement slab in that location if the cost can be kept around \$3,000, including labor. Voting yes was Lloyd Rausch, Mike Odden, Kim Ebnet. Voting no was Dick Paggen.

Spraying for dandelions/weeds was discussed. Three bids are requested and the one with the lowest bid will be doing the spraying. Herman and/or Jerry will get the bids for the city. Money was set aside in the budget for doing the spraying this year.

Sheltering the surrey bicycles in the old Maintenance shop that Helping Hands has purchased was discussed. It was decided to not have the surrey bikes stored there because of the condition of the shop.

Louis Walz asked about the removal of the electrical items from Well #1 now that it is abandoned. The meter and pole need to be removed.

An insurance quote for liquor liability was brought up. There is a quote from The InterAgency. Dan Fiedler was to come and discuss this bid. This was tabled until next meeting. If the city were to decide to drop LMC Insurance for another company, the city could not go back to LMC for three years.

Cyril Ebnet was approved again to be paid by the city for managing the softball park.

John Ebnet was approved again to do lawn trimming on city property for the summer.

Motion to adjourn was made by Dick Paggen, seconded by Lloyd Rausch. AIF Meeting adjourned at 9:46 p.m.

Minutes respectfully submitted by city clerk, Victoria Statz.