

Holdingsford City Council Meeting Minutes June 9, 2014

Mayor Ernie Schmit called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

Present: Ernie Schmit, Lewis Becker, Susan Marstein, Mike Odden, Lloyd Rausch, Sandra Meer, Jeremy Freudenrich, Keith Hommerding, Pat Meier, Scott Lange, Cathy Adolph, Eric Berscheid, Rob Berscheid, Tim Berscheid, Joe Christensen, Laurie & Dave Fiedler, Brandon Muyres, Gordy Sjaaheim, Rick Solinger, Craig & Heather Vogl, and Daniel Ziemer.

Motion to approve checks was made by Mike Odden, seconded by Sue Marstein. AIF

Motion to approve electronic transfers and withdrawals was made by Sue Marstein, seconded by Lewis Becker. AIF

Motion to approve bank reconciliation for May 2014 bank statements was made by Mike Odden, seconded by Sue Marstein. AIF

Motion to approve minutes of May Council Meeting was made by Lloyd Rausch, seconded by Sue Marstein. AIF

Motion to approve May 22, 2014 Special Meeting minutes to review Maintenance Specialist position applications made by Lewis Becker, seconded by Lloyd Rausch. AIF

Motion to approve Special Meeting minutes of May 29, 2014 interviews was made by Sue Marstein, seconded by with Lloyd Rausch. AIF

Guests

Joe Christensen requested approval of a gambling permit for the Holdingsford Lions Club. Lewis Becker made a motion to approve a gambling permit for the Holdingsford Lions Club for bingo and a raffle at the Community Picnic event in August 2014. Lloyd Rausch seconded the motion. AIF

Dave and Lori Fiedler asked about the alarm system that the city uses to notify City personnel when the lift pumps don't work. The City has an audible and visual alarm at the Wastewater Treatment Plant that goes off when the pumps are not working. The pumps were working, but couldn't keep up with the amount of water that was coming through the system, so there was no alarm. The City will seek quotes for a dial up alarm system that notifies City personnel with a phone call when there is a problem.

Fielders were one of four residents that had sewer backed up into their basement after an excessive amount of rainfall during the first weekend in June. Each of the homeowners have filed a claim with their insurance and are frustrated with the lack of response they've gotten from the League of Minnesota Cities claims adjuster. The Mayor will follow up with the LMC adjuster to see if he has answers yet. Homeowners are again reminded to have all sump pumps draining outside, not into the sewer system.

Reports

Municipal Liquor Store report was given by Pat Meier. Gross profits for May = \$33,656.46. Expenses = \$37,369.81. YTD lottery = \$1,248.68 which is same as last month, with a slight increase. The oven is operational and they've experimented with new products. The change to pop syrup was a cheaper alternative. Beer prices remain stable if it's bought when they're running sales. The contractor will start repairs on the front wall damage at the end of June. One NSF check has been submitted for restitution. The two party NSF check should be sent to collections. Bartenders are aware of list of customers who they cannot accept checks from.

Fire Department report was given by Chief Keith Hommerding. 30 calls this year to date include four fires, 18 medical, seven false alarms (good intent) and one unauthorized fire. They are working with three new applicants for firefighters. Long Prairie Centracare is still using the rescue unit and will contact the Fire Department when they are ready to sell it. Upcoming training includes grain bin extrication and car fire training. They will receive reimbursement for training expenses from the State. The Fire Relief Association is meeting with the auditor on Thursday night.

Dorine Rausch attended an Emergency Management class in the cities this past month.

Maintenance Report was read by Mayor Schmit. New transducer for water tower was installed. Answered residential call for water in basement and found failed sump pump. Had the DR2900 (meter for daily water sampling) calibrated by City of Melrose certified lab. Placed flower pots on Main Street. Filled potholes and patched cutout on 4th Street with Tri-City Paving. Called in and set up emergency bypass due to system overload. 'No Parking' area on curbs painted along Main Street. New generator on 4th Street Lift station was installed and operational. Emergency siren by school was repaired so it turns and sounds alarm. Washout fixed along River Street East by cemetery. Community Service worker started painting skate ramp today. Brain Zapzalka was hired as the Maintenance Specialist. After license checks were made, he started Monday, June 9th. Sue Marstein made motion to send Brian Zapzalka to training and testing for Class B Wastewater Treatment Operator certification in August in Brainerd. Lewis Becker seconded the motion. AIF

Mayor Ernie Schmit gave his Mayors' Report. Bathroom storm shelter plans were submitted to Heidi at SEH. See end of minutes for more details.

Council report: Mike Odden reminded everyone to look at Holdingsford news blog on the city website for the latest updates.

Clerk Sandra Meer reported on 3.5% annual dues increase from the League of Minnesota Cities.

Old Business

Tim Berscheid proposed that the city put in parallel parking on Main Street in front of the vacant city lot and off street parking would be reserved in back of the proposed building. Water and storm sewer drainage options will need to be planned. Berscheid is requesting Tax Increment Financing (TIF), the lot for \$1.00 and that the City plan for and provide parallel parking. Everything Signs will be responsible for sidewalks, backfill, landscaping and \$300,000 building. Sue Marstein made a motion to enter into agreement with Everything Signs for property, provided the company constructs building and infrastructure and sidewalk. Lloyd Rausch seconded the motion. Marstein, Rausch and Becker voted in favor. Odden opposed.

City will investigate options for parallel parking on Main Street. An initial estimate was approximately \$6,000. Scott Lange will contact the county for right-of-way (ROW) easements on County Road 62. Marstein, Rausch and Becker voted in favor. Odden opposed. A public hearing for the creation of a new TIF District was set for Monday, June 23, 2014 at 6:30 p.m.

Tim Berscheid requested that water and sewer hookup fees for new houses be waived and the Incentives to Build program as approved in Resolution 13-03-11-01 be extended. Mike Odden made a motion to rebate city's portion of property taxes and forgive water and sewer hookup fees to all residential property owners who build a new primary home and/or out building as set forth in Resolution 13-03-11-01 as approved on March 11, 2013, and extend the agreement for 2014. Sue Marstein seconded the motion. AIF

Scott Lange from SEH reported that notice will be given to Larson Excavating to complete the remaining punch list items from the 2012 Street Utility Project including eleven landscaping items and three non-landscaping projects within the next week and a half. That will determine the recommendation that Lange will make to the Council in July to either make final payment in full to Larson Excavating or make partial payment and have subcontractors compete the final punch list items.

Lloyd Rausch made a motion to approve the SEH invoice #281521 for \$1276. 00. Lewis Becker seconded the motion. AIF

New Business

Mike Odden made a motion to approve Resolution 14-06-09-2 to appreciate the Holdingford Lions Club for their fundraising and organizing efforts to acquire and assemble the new playground equipment at Veteran's Park. Sue Marstein seconded the motion. AIF

Daniel Ziemer presented his business plan for RoughRiders Bar & Grill on Main Street in Holdingford. He requested approval for an On Sale liquor license and a Sunday liquor license. He is closing on the property this week and plans to have the establishment open by June 23rd. The restaurant will be open from 8am-8pm with the kitchen open until midnight. He plans to have pool and dart leagues in the fall, live bands and DJ's on the weekends. The band, Cruise Control is scheduled for Friday night of Holdingford Daze. He is planning to make improvements to the south outer wall before this winter. Mike Odden made a motion to approve an On Sale liquor license and a Sunday liquor license on the condition that all insurance information is provided and license fees are paid. Lewis Becker seconded the motion. AIF

Lloyd Rausch made a motion to renew the liquor license for American Legion Post 211. Sue Marstein seconded the motion. AIF

Stearns County adopted an ordinance governing the use of golf carts on certain Stearns County roads within municipalities. Lloyd Rausch made motion to formally request that since the City of Holdingford has its own ordinance governing the use of golf carts and electric vehicles on city streets, it be specifically covered under the county ordinance on County Road 17, County Road 9 and County Road 62 where roads are posted at 30 mph or under. Lewis Becker seconded the motion. Rausch, Becker, and Odden voted in favor. Marstein opposed.

Xcel Energy submitted an application for City approval to grant permission to place, construct and thereafter maintain an installed 2" and 4" Pe. natural gas main to serve the City of Holdingford with work to be started on or after June 16, 2014. Sue Marstein made a motion to approve the application contingent on satisfactory resolution of all right-of-way (ROW) restoration, to include details for all pipeline street crossings and reports on street impacts and repairs. Lewis Becker seconded the motion. AIF

Lime was spread on the ball field. Kayla Ebnet and her crew have been weeding and working on the field. Maintenance will spray weeds around the field fences.

Sue Marstein suggested a banner be put up across Main Street for Holdingford Hometown Thursdays. Expenses will be submitted to HIP Committee and Berscheid's will look at feasibility of putting banner up.

Announcements

City wide Cleanup Day on June 21. Sue Marstein, Lewis Becker and Mike Odden will be on hand from 8-10am. Lloyd Rausch and Ernie Schmit will help out from 10am-noon.

The annual Commercial Club raffle drawing will be held Sept. 8, 2014. Raffle tickets are available from Commercial Club members.

Painting of covered bridge is scheduled for 2015. Stearns County will put up signs for the campground on County Roads 9 and 17.

Residents who are delinquent on their utility payments are: Diane Young, Katie Severson, Corey Johnson, Kevin Feia, Steve Horvath, Jayme Opatz, Roger Jensen, Matt Philippi and Brandon Cottrell.

Motion to adjourn was made by Lloyd Rausch, seconded by Lewis Becker. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Sandra Meer
City Clerk, Holdingford

MAY 2014	
Department	Gross Pay
General	\$ 5,526.63
Public Works	\$ 9,044.65
Fire	\$.00
Liquor	\$ 7,202.84
Total	\$21,774.12
2 pay periods ending	
5/5, 5/19	

**City of Holdingford - Equal Opportunity Provider
Accounts Payable Check Register Report - STEARNS BANK
For The Fiscal Periods Range From 2014-5 To 2014-5**

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated

Check #	Type	Date	Vendor Name	Amount	Status
29998	C	5/12/2014	328 AllSpec Services, LLC	\$306.00	C
29999	C	5/12/2014	326 Auto Value	\$112.97	C
30000	C	5/12/2014	8 Becker Septic Pumping	\$120.00	C
30001	C	5/12/2014	792 CW Technology	\$222.00	C
30002	C	5/12/2014	370 Dorine Rausch	\$23.73	C
30003	C	5/12/2014	81 Granite Electronics, Inc	\$166.70	C
30004	C	5/12/2014	92 Headley Hardware	\$423.79	C
30005	C	5/12/2014	614 Holdingford Gas and Grocery	\$440.11	C
30006	C	5/12/2014	109 Hommerding Plumbing & Heating	\$454.76	C
30007	C	5/12/2014	691 Integra Telecom	\$274.53	C
30008	C	5/12/2014	437 Joe Christianson	\$44.46	C
30010	C	5/12/2014	180 MN Ambulance Assn	\$75.00	C
30011	C	5/12/2014	465 Sandra Meer	\$161.81	C
30012	C	5/12/2014	685 Star Publications, LLC	\$329.26	C
30013	C	5/12/2014	245 Stearns Cty Public Health	\$210.00	C
30015	C	5/12/2014	263 Tom's Refuse	\$4,995.58	C
30016	C	5/12/2014	271 UC Lab	\$918.00	C
30017	C	5/12/2014	339 Verizon Wireless	\$53.28	C
30018	C	5/12/2014	291 Yes Co. Inc.	\$95.00	C
30020	C	5/19/2014	517 Alex Air Apparatus, Inc	\$3,352.33	C
30021	C	5/19/2014	74 Amerigas	\$55.45	C
30022	C	5/19/2014	6 AmeriPride Linen	\$120.17	C
30023	C	5/19/2014	507 Blue Cross Blue Shield of Minnesota	\$2,885.00	C
30024	C	5/19/2014	18 C & L Distributing, Inc	\$3,444.45	C
30026	C	5/19/2014	24 Central-McGowan, Inc	\$111.20	C
30027	C	5/19/2014	48 D & D Beer Co.	\$132.25	C
30029	C	5/19/2014	550 Everything Signs	\$130.00	C
30030	C	5/19/2014	70 Frito-Lay, Inc	\$85.25	C
30031	C	5/19/2014	80 Gopher State One-Call, Inc	\$11.70	C
30032	C	5/19/2014	787 Granite City Jobbing Co	\$745.25	C
30033	C	5/19/2014	90 Harry's Frozen Foods	\$124.50	C
30034	C	5/19/2014	91 Hawkins, Inc	\$1,981.92	C
30035	C	5/19/2014	481 Heggies Pizza	\$264.65	C
30036	C	5/19/2014	97 Henry's Waterworks, Inc	\$801.00	C
30037	C	5/19/2014	119 Johnson Brothers Liquor C	\$455.30	C

Check #	Type	Date	Vendor Name	Amount	Status
30038	C	5/19/2014	822 Kid Silver	\$350.00	C
30039	C	5/19/2014	730 Midcontinent Business Solutions	\$138.55	C
30040	C	5/19/2014	161 Mike Odden	\$75.00	C
30041	C	5/19/2014	495 MN Trails	\$323.00	C
30042	C	5/19/2014	205 Phillips Wine & Spirits	\$1,675.21	C
30043	C	5/19/2014	821 RDJ Specialties, Inc	\$59.93	C
30044	C	5/19/2014	216 Reichert, Wenner,Koch	\$230.00	C
30045	C	5/19/2014	242 Stearns Cty Auditor-Treas	\$1,500.00	C
30046	C	5/19/2014	258 The Nut Man	\$35.00	C
30047	C	5/19/2014	804 Toshiba Financial Services	\$99.12	C
30048	C	5/19/2014	339 Verizon Wireless	\$92.15	C
30049	C	5/19/2014	281 Viking Coca Cola Bottling	\$239.50	C
30050	C	5/19/2014	796 XCEL ENERGY 51-10028448-1	\$12.40	C
30051	C	5/19/2014	288 XCEL ENERGY 51-4196971-1	\$11.60	C
30052	C	5/19/2014	714 XCEL ENERGY 135920-8 marquee	\$58.28	C
30053	C	5/19/2014	384 XCEL ENERGY 51-336-4 & 8	\$211.00	C
30054	C	5/19/2014	360 XCEL ENERGY 51-5655037-5	\$614.17	C
30055	C	5/19/2014	359 XCEL ENERGY 51-5655038-6	\$1,063.72	C
30056	C	5/19/2014	361 XCEL ENERGY 51-5655039-7	\$967.16	C
30057	C	5/19/2014	358 XCEL ENERGY 51-5655040-0	\$2,598.06	C
30058	C	5/19/2014	383 XCEL ENERGY 51-5655041-1	\$560.17	C
30009	C	5/12/2014	613 Lois Schmit	\$88.58	O
30014	C	5/12/2014	554 Tim Winter	\$36.16	O
30019	C	5/19/2014	789 2014 Holdingford Walk of Hope	\$100.00	O
30025	C	5/19/2014	823 CentraCare Health Systems	\$1,000.00	O
30028	C	5/19/2014	542 Environmental Equipment & Services	\$391.56	O
30059	C	5/29/2014	624 Albany Medical Center	\$1,800.00	O
30060	C	5/29/2014	517 Alex Air Apparatus, Inc	\$725.00	O
30061	C	5/29/2014	824 American Solutions for Business	\$401.37	O
30062	C	5/29/2014	6 AmeriPride Linen	\$63.19	O
30063	C	5/29/2014	432 Appliance Repair Center	\$403.80	O
30064	C	5/29/2014	326 Auto Value	\$38.09	O
30065	C	5/29/2014	9 Bernick's Pepsi-Cola	\$893.25	O
30066	C	5/29/2014	825 Bound Tree Medical, LLC	\$127.65	O
30067	C	5/29/2014	18 C & L Distributing, Inc	\$7,070.05	O
30068	C	5/29/2014	21 Central MN. Alarms, Inc.	\$137.71	O
30069	C	5/29/2014	48 D & D Beer Co.	\$92.35	O
30070	C	5/29/2014	52 E. A. Sween Company	\$399.17	O
30071	C	5/29/2014	813 Flagship Recreation, LLC	\$13,728.40	O
30072	C	5/29/2014	70 Frito-Lay, Inc	\$198.17	O
30073	C	5/29/2014	331 GENERAL REPAIR SERVICE	\$667.71	O
30074	C	5/29/2014	787 Granite City Jobbing Co	\$763.00	O
30075	C	5/29/2014	84 Granite City Refrigeration	\$1,049.86	O
30076	C	5/29/2014	90 Harry's Frozen Foods	\$175.25	O
30077	C	5/29/2014	91 Hawkins, Inc	\$994.58	O
30078	C	5/29/2014	481 Heggies Pizza	\$90.60	O
30079	C	5/29/2014	564 Holdingford Area Historical Society	\$130.00	O
30080	C	5/29/2014	100 Holdingford Booster Club	\$200.00	O
30081	C	5/29/2014	691 Integra Telecom	\$276.84	O
30082	C	5/29/2014	781 Jeff's Custom Cabinets	\$992.00	O
30083	C	5/29/2014	119 Johnson Brothers Liquor C	\$1,821.63	O
30084	C	5/29/2014	651 MDH Environmental Hlth Div	\$70.00	O
30085	C	5/29/2014	553 Melvin Breth	\$85.32	O
30086	C	5/29/2014	638 MN DNR	\$171.00	O
30087	C	5/29/2014	205 Phillips Wine & Spirits	\$188.22	O
30088	C	5/29/2014	207 Postmaster	\$102.00	O
30089	C	5/29/2014	208 Principal Financial Group	\$528.02	O
30090	C	5/29/2014	465 Sandra Meer	\$28.25	O
30091	C	5/29/2014	750 St Cloud Times #1076	\$26.99	O
30092	C	5/29/2014	237 St Rosa Lumber, Inc	\$100.76	O
30093	C	5/29/2014	258 The Nut Man	\$86.50	O
30094	C	5/29/2014	791 TMV Safety Training	\$300.00	O
30095	C	5/29/2014	263 Tom's Refuse	\$5,062.58	O
30096	C	5/29/2014	281 Viking Coca Cola Bottling	\$528.00	O
30097	C	5/29/2014	627 WirtzBM Wine and Spirits, Inc	\$1,619.40	O
				Cleared	\$35,041.42
				Outstanding	\$43,753.01
				Void	\$0.00