

City Council Meeting Minutes (Approved)
February 13, 2012

Present at the meeting: Kim Ebnet, Mike Odden, Lloyd Rausch, Susan Marstein, Ernie Schmit, Vicki Statz, Scott Lange, Pat Meier, Keith Hommerding, Colin Marcusen, Robin and Larry Johnson, Gordon Sjaaheim, Mary Stalberger, Cheryl Foster.

Mayor Ernie Schmit called the meeting to order at 7:00 p.m.

Holdingsford City County Assessor, Cheryl Foster presented the assessment summary to the council. There were nine homes sold in Holdingsford in 2011. Residential assessments remain unchanged for 2012. Commercial/Industrial was lowered 4 – 6 %, apartments up 2.5%. The Board of Equalization will have its meeting on Thursday, April 12, 2012, 7 p.m. city hall, Holdingsford. Anyone who would like to challenge their home valuation may do so at this meeting.

Motion to approve checks was made by Kim Ebnet, seconded by Sue Marstein. AIF

Motion to approve bank reconciliation for January 2012 statements was made by Lloyd Rausch, seconded by Mike Odden. AIF

Motion to approve electronic transfers, debit card purchases was made by Sue Marstein, seconded by Lloyd Rausch. AIF

Motion to approve minutes of the January, 2012 council meeting was made by Mike Odden, seconded by Sue Marstein. AIF

Liquor Store report was given by manager Pat Meier. Gross receipts were \$29,495.79 with expenses of \$34,438.48. Lottery for YTD is \$729.93. Coming events are Sunday Racing and fun runs, meat raffle will be Friday, Feb. 24th starting at 6 p.m. There is Friday \$1 beer.

Fire Department report was given by newly elected Fire Chief, Keith Hommerding. The council approved of the new chief on a motion by Kim Ebnet, seconded by Mike Odden. AIF. Approval of the Chain of Command for 2012 for the Fire Department was approved on a motion by Sue Marstein, seconded by Mike Odden. AIF Fire Chief Keith Hommerding, Deputy Chief and Safety Officer: Pat Meier; Assistant Chiefs; Bruce Gerads (Truck), Dan Gerads, (Training); Dorine Rausch, Medical and Secretary); Captains: Dylan Risberg, (Training); Kelly Kobernusz, (Equipment).

There has been 15 calls as of today (February 13, 2012). We are training in ice/water rescue. There will be a controlled house burn on Saturday, March 31, 2012. The Technical College class will also be in attendance along with other fire departments. We have completed the 1st Responder refresher course for the 2 year certificate. Two new people have applied for positions on the Holdingsford Volunteer Fire/Rescue Department. They have been accepted pending background checks. With the addition of the two new applicants, we will now have 24 volunteer firefighters.

The Holdingsford Firefighter Annual Breakfast will be Sunday, March 11, 2012 at City Hall.

Mayor Ernie Schmit gave his report. See end of minutes for details.

Scott Lange gave updates on the Street Project and the WWTP. WWTP pay application #6 for Rice Lake Construction in the amount of \$32,110.00 was approved on a motion by Sue Marstein, seconded by Lloyd Rausch. AIF

Scott went over Change Order #2 WWTP with the council. There are 12 separate change order items. The council approved all of them except No. 6. Motion to approve Change Order No. 2, less Item 6, was made by Sue Marstein, seconded by Kim Ebnet. AIF The cost of this change order is \$44,844.00.

Scott went over a sample Flood Plain Management Ordinance the City of Holdingsford is considering. The council approved of a public hearing on adopting the Flood Plain Management Ordinance on Monday, March 12, at 7 p.m. city hall on a motion by Lloyd Rausch, seconded by Sue Marstein. AIF.

The council agreed to have a letter along with a punch list of unfinished items in the Ridge Way Development sent to Tim Berscheid, owner.

Mary Stalberger came before the council to request several gambling licenses. Helping Hands Outreach requested a gambling license for a raffle for Holdingsford Daze. Motion to approve was made by Mike Odden, seconded by Lloyd Rausch. AIF

Holdingsford Commercial Club requested a gambling license for a Pot O Gold drawing to be held on Saturday, July 14, 2012 during Holdingsford Daze. Motion to approve was made by Kim Ebnet, seconded by Sue Marstein. AIF

Holdingsford Commercial Club requested a gambling license to hold bingo during Holdingsford Daze, Saturday, July 14, 2012 at the American Legion. Motion to approve was made by Sue Marstein, seconded by Mike Odden. AIF

Janelle Kendall, Stearns County attorney sent her annual report on Holdingsford. In 2011 there were 25 Misdemeanors and 2 Gross Misdemeanors. In comparison, 2010 Holdingsford had 31 total prosecutions. 2011 Misdemeanors consisted of DUI/DWI; No MN License; No Insurance/Proof of Insurance; Speeding; Inattentive Driving; expired Plates/tabs, Illegal Consumption. Gross Misdemeanors were DUI/DWI.

The council was made aware of the sewer backup that happened on Saturday, Feb. 4, 2012 at the Jessie Scepaniak home. It has been turned in to the city's insurance.

Jeremy Freudenrich, the city's maintenance supervisor is to work with the city of Avon or Albany on setting up an agreement to rent their sewer jetting machine should the occasion arise that there would be another sewer back up.

Moonshiner's Still and Grill owners, Robin and Larry Johnson came before the council to set up a payment plan for their delinquent utility bill. They agreed to pay \$200/week on their delinquent bill and also keep current with their current monthly bill. Motion to accept this payment plan was made by Mike Odden, seconded by Lloyd Rausch. AIF

Moonshiner's will be voluntarily relinquishing their liquor license on Wednesday, February 15, 2012 to the city. They requested to have a 3.2 and a set up license. Motion to approve these licenses was made by Kim Ebnet, seconded by Mike Odden. AIF The city clerk will be prorating the unused portion of the liquor license and the 3.2 and set up license to the end of June, 2012.

Adam Krebs, Maintenance Specialist has been with the city for 6 months. His 6 month review was gone over by the council. On a motion by Kim Ebnet, seconded by Sue Marstein, Adam will be moved up one pay step from H-0 to H-1. AIF His 6 month anniversary date is February 22, 2012.

Delinquent utility billing list is: Ed Ehrlichmann; Jayson Burgardt; Bret Larson; Diane Young; Moonshiner's Still and Grill; Jayme Opatz; Matt Philippi; Mike Fandel.

Motion to adjourn was made by Sue Marstein, seconded by Mike Odden. AIF Meeting adjourned at 9:34 p.m.

Respectfully submitted,
Victoria Statz
City Clerk/Treasurer
City of Holdingsford