

City Council Meeting Minutes (Approved)
February 12, 2007

Present at the meeting: Dick Paggen, Kim Ebnet, Mike Odden, Lloyd Rausch, Ernie Schmit, Vicki Statz, Louise Winkler, Scott Lange, Pat Meier, Louis Walz, Janelle Kendall, Matthew Quinn, Linda Breth, Mary Stalberger.

Meeting was called to order by Mayor Ernie Schmit at 7 p.m.

Motion to approve checks was made by Lloyd Rausch, seconded by Dick Paggen. AIF

Motion to approve minutes from January 8 meeting was made by Kim Ebnet, seconded by Dick Paggen. AIF

Liquor Store report was given by Manager Pat Meier. The council would like to look at what the liquor store fixed costs are.

The liquor store will be open on Sunday, Feb 18th for the Daytona 500.

		February 12, 2007	LIQUOR STORE REPORT	
			GROSS RECEIPTS	
JANUARY	2007	\$ 25,634.55	GROSS RECEIPTS, JAN	\$25,634.55
DECEMBER	2006	\$ 27,791.85		
JANUARY	2006	\$ 27,144.86		
			07 YTD EXPENSES	\$ 22,252.76
			YTD NET PROFIT-LIQ.	\$ 3,381.79
			NET PROFIT LOTTERY	\$ 540.07
GT BANK	2/01/07	\$ 16,584.18	TOTAL REVENUE	\$ 3,921.86

Motion was made by Mike Odden, seconded by Lloyd Rausch to put \$10,000 from the lottery revenue into a CD for up to 12 months, whichever has the best rate of return. AIF

Fire Department report was given by Fire Chief Pat Meier. The Truck Fund has \$51,028.32. A motion was made by Dick Paggen, seconded by Kim Ebnet to put \$40,000 of the fund into a CD for 12 months. AIF

IC training is going well. Mayor Schmit and the Maintenance Dept is also attending these training sessions. Three firefighters (one now and two in the next few months) will be retiring from the Fire Dept. There will be a ad put in the Enterprise for new firefighters.

Motion by Mike Odden, seconded by Dick Paggen to approve four firefighters to attend state FD Convention in Brainerd. Cost will be \$680. AIF

Motion by Kim Ebnet, seconded by Lloyd Rausch to send from four to six firefighters to the Lake Region Fire School March 31 at Morris. Cost will be \$20 per person AIF

There will be a state fire relief board school in Brainerd, April 14-15. Motion to send up to five firefighters for 12 hours of training was made by Mike Odden, seconded by Kim Ebnet. Classes will be on by-laws, fiduciary responsibility, and accounting. Two trustees, the sec/treas and other officers are to attend. AIF Kim Ebnet, Ernie Schmit and Vicki Statz are to have a meeting with the Fire Relief board before they go to the class in April.

Volunteer Fire Board Association of MN Ins has a very inexpensive supplemental insurance policy for dismemberment the fire department would like to take. Cost is \$185/year. Motion made by Lloyd Rausch, seconded by Dick Paggen to have the Fire Dept get this insurance. AIF

The Fire Department received a \$200 reimbursement check from Central MN EMS Region for 2006.

Raising fire rescue rates was talked about. Pat is to check what area towns are charging. Also longevity rates was discussed, those who have been on the department for 10 years or longer to get a higher rate of pay. No action was taken at this time on changing rates.

Elections for the Relief Association and Fire Dept was held. This is the list of Firefighters and Office Holders

2007 Holdingford Firefighters Relief Officers

President	Doug Paggen	Secretary	Doug Burt
Vice-President	Dorine Rausch	Trustee	Bruce Gerads
Treasurer	Doug Marstein	Trustee	Keith R.

Hommerding

Ex-official members to the Board of Trustees:

Fire chief	Patrick J. Meier
Mayor	Ernie Schmit
Clerk	Vicki Statz

2007 Holdingford Fire Department Chain of Command

(Fire Entry Personnel – E; Fire Ground and Transportation – GT; Medical Training – M)

EGTM	Patrick J. Meier	Fire Chief		
EGTM	Doug Marstein	Deputy Chief, Safety Officer		
GTM	Steve Ebnet	Deputy Chief, Safety Officer		
EGTM	Dean Sowada	Assistant		
EGTM	Bruce Gerads	Assistant		
EGTM	Dan Gerads	Assistant		
EGTM	Dorine Rausch	Medical Officer		
EGTM	Keith Hommerding	Captain		
EGTM	Bill Brinker	Captain		
EGT	Brian Maine	EGTM	Matt Kuklok	EGTM
	Doug Legatt			
EGTM	Doug Burt	EGTM	Steve Stoermann	EGTM
	Dylan Risberg			
EGT	Gary Opatz	EGTM	David Yurczyk	GTM
	Missy Breth			
EGTM	Steve Feldewerd	EGTM	Chad Sandstrom	GTM
	Kelly Kobernusz			
EGTM	Doug Paggen	EGTM	Jason Anderson	EGTM
	Laurie Fiedler			

Mayor Ernie Schmit gave his mayor's report. See report at end of minutes.

Old Business

Discussion on the parcel split of Lots 5 and 6, Block 4 of Baker's Addition, Wardville. On the opinion of the city attorney, a motion was made by Kim Ebnet, seconded by Dick Paggen to deny the split of Lots 5 and 6. Doing so would cause a non conforming use of Lot 5. AIF A letter will be sent out to the owner of the Lots.

Scott Lange reported on Well 2. It is back on line with the new wireless system with Surfsota. They will watch it for the next couple weeks to make sure all the "bugs" are worked out of the system, then will put on Well #3 and abandon Well #1. When Well #1 is abandoned, the test wells will also be closed up.

Payment #3 on Well #3 from Traut Wells was presented for payment. Item #2, Well House Modifications was the only item presented. A motion was made by Lloyd Rausch, seconded by Mike Odden to pay \$9,785. AIF

Preferred Controls payment on Well #3 was also presented for payment. 90 percent of total contract is \$24,345. A motion was made by Kim Ebnet, seconded by Dick Paggen to pay this 90 percent. AIF (Total of contract is \$27,050).

Discussion on reclaiming dog fees that was tabled at the January meeting was discussed. It was decided on a motion by Kim Ebnet, seconded by Dick Paggen that if a dog is picked up by our city employees, a \$20 fee would be charged to reclaim the dog here in the city. AIF. Reclaiming a dog from the Tri-County Humane Society will stay at \$50 charge. This fee will need to be paid to either the city clerk, Victoria Statz, or the mayor, Ernie Schmit BEFORE the dog will be released from the Tri-County Humane Society. The owner will need to have a signed receipt from either the mayor or city clerk before the humane society will release the dog to the owner.

The snow bird rate was discussed and no action was taken on changing the new rate.

Both bulk plant properties owned by the city were sold to the respective leasers. D & D Oil finalized their leased property on Friday Feb. 2, 2007 for \$15,281 (\$1 per square foot). Gerads Oil finalized his purchase of leased property on Wednesday, Feb. 7, 2007 for \$9,366 (\$1 per square foot).

New Business

Stearns County Attorney, Janelle Kendall gave the city of Holdingford the 2006 prosecutions they handled for the city. There was a total of 37 cases handled by the attorney's office, 34 misdemeanors and 3 gross misdemeanors.

The Commercial Club requested two resolutions from the city council for raffles to be held. Resolution 07-02-12-01 was passed on a motion by Kim Ebnet, seconded by Mike Odden to permit the Commercial Club to hold a raffle on April 21st, with the drawing to be at TK's Restaurant at 8:30 p.m. on April 21st. This raffle is to raise money for a "Welcome to Holdingford" sign at the south end of town, on Co Rd. 9. AIF

Resolution 07-02-12-02 was passed on a motion by Lloyd Rausch, seconded by Kim Ebnet to allow the Commercial Club to hold a drawing and bingo during Holdingford Daze, Saturday, July 14th, 2007. Drawing will be held at 9 p.m. in front of the Liquor Store. AIF

For Holdingford Daze, the city will be paying for the extra dumpster (\$300), extra sheriff's duty people (\$40/hour), and the city will pay half of the Porta Potty bill (approximately \$400) on a motion by Kim Ebnet, seconded by Lloyd Rausch. Kim, Lloyd, Mike voted yes, Dick abstained.

Linda Breth from Helping Hands requested a resolution to hold a raffle during Holdingford Daze. Resolution 07-02-12-03 was made by Mike Odden, seconded by Dick Paggen to allow Helping Hands Outreach to Elders to hold a "get away" raffle on Saturday, July 14th, 2007, Holdingford Daze. AIF First prize will be a trip to Las Vegas, second prize a weeks' stay at Quadna.

There was a broken fire hydrant at the south east end of Park Street. It was decided by Pat Meier, Ernie Schmit, the Maintenance men that the fire hydrant in the low land was not needed by the city. It was taken out and the water main was repaired with the help of Larson Excavating.

Council reviewed the annual employee reviews. Anna Philippi will be getting back pay. Her 6 month probation ended in October, 2006, and her employee step went from E-0 to E-1 at that time. In April, 2007 her rate will go from E-1 to E-2 based on the liquor store manager's recommendation. E-0, 2006 rate is \$8.69/hr, E-1, 2006 rate is 8.88; E-1 rate for 2007 is \$9.15/hr; E-2 rate for 2007 is \$9.32. A motion to give Anna back pay from Oct. to Dec at E-1 2006 rate and from Jan to present at E-1 2007 rate was made by Lloyd Rausch, seconded by Dick Paggen. AIF

Resolution 07-02-12-04 supporting the design and building of the covered bridge over Two River River by the Holdingford Lions Club and the MN National Guard was made by Mike Odden, seconded by Kim Ebnet. AIF

Clerk Items:

Clarification on who cannot play pull tabs at the Municipal Liquor Store. Bartenders, Liquor Store Manager and the person who signs the lease may not gamble with pull tabs at that site at any time.

MCFOA (Municipal Clerks and Financial Officers Association) (Government Training Seminar)GTS March Conference is held in Alex this year, March 6 – 8. I have signed up to go.

Other Items:

There was discussion on possibility of renting out the Old Maintenance Shop.

A motion to adjourn was made by Dick Paggen, seconded by Lloyd Rausch. AIF Meeting adjourned at 9:10 p.m.

Respectfully submitted by Victoria Statz, City Clerk