

# Agenda for Monday, December 9, 2013

## Holdingsford City Council Meeting

Truth in Taxation Public Hearing 7:00 p. m

### Council Meeting:

1. Call to Order
2. Pledge of Allegiance
3. Approval of claims; checks & EFT's
4. Approval of bank rec
5. Approve minutes of previous council meeting

### Department Reports:

Liquor Store Report  
Set date for inventory

Fire Department Report  
Annual Fire Board Meeting in January

Maintenance Department Report

Mayor's Report

Council's Report

Clerk's Report -Standard & Poor's

### Guests:

Brent Larson-water bill

### Old Business:

Campground/Playground Equipment  
Progress updates on Ed Vail property & cited properties

### New Business:

Approve final 2014 levy  
Transfer fund balances  
Resolution for 2014 Sheriff's contract  
Resolution to certify assessments to taxes  
Contract with Tri County Humane Society  
Kathy's review and step change

Announcements  
Adjourn

### Looking Forward:

City buildings will be closed on December 25, 2013 and January 1, 2014  
Next Council Meeting: Monday, January 13, 2014

Clerk's Report:

Standard and Poor's has been asking me for a copy of the 2012 audit and I checked with the LMC List Serve asking other cities if they have responded to the request. I got a few answers back saying they did and the questionnaire was longer and more cumbersome but other than that I didn't get much response. I checked with Molly at Schlenner Wenner and she suggested having the council determine the value of reporting to Standard and Poor's. As far as I know it's not required for our USDA loan or other entity. Below is part of the last email I got requesting information, I also got a follow up call asking if I received the email;

Ongoing, timely access to your entity's information is a critical component of Standard & Poor's Ratings Services' routine review of your entity's outstanding ratings. In an effort to save you time and enable you to provide detailed review information on a consistent, annual basis, Standard & Poor's Ratings Services' U.S. Public Finance State & Local Government Group is now introducing its new, secure online review questionnaire. This new method will, in many cases, replace our phone calls and e-mails to you to gather this information, which we understand have caused scheduling challenges and placed time pressures on you. We have endeavored to make the review questionnaire as efficient and easy-to-use as possible. Please note, providing this information through the review questionnaire does not necessarily preclude a phone call or meeting if you desire to speak directly with us, or if we determine a need for further information.

Please log on to the online review questionnaire to submit the requested information by December 31, 2013. In order to access the review questionnaire, please click on the link below, or copy the entire link and paste it into your web browser.

[https://www.mycreditprofile.standardandpoors.com/USPublicFinanceQuestionnaires/questionnaire?clpKbVaIYXOg4WFKA1stf02RFgpGGSQg7Pj\\_4dQjyugHPuJtd7QPIOJ6P-urmU6U5ql4rdzWeOI0714MpYwaCnaE1Y\\_2g-TR1\\_DTigr7gE](https://www.mycreditprofile.standardandpoors.com/USPublicFinanceQuestionnaires/questionnaire?clpKbVaIYXOg4WFKA1stf02RFgpGGSQg7Pj_4dQjyugHPuJtd7QPIOJ6P-urmU6U5ql4rdzWeOI0714MpYwaCnaE1Y_2g-TR1_DTigr7gE)

New Business:

Transfer funds-

-Per USDA loan agreement; transfer \$22,383 to Reserve Account for water/sewer equipment repair and maintenance

-Per recommendation from Schlenner Wenner & Co: formally close Fund #304 (Water Tower Bond) effective 12/31/13 to Fund #301 (General Debt Service) as the debt was paid in full in 2012. Any remaining special assessments (currently \$5,468.25) would be closed/transferred to Fund #301.

-Transfer \$10,000 capital funds for Park bathroom/shower house project