

Agenda for Tuesday, November 13, 2018
Holdingford City Council Meeting
7:00 p.m.

Call to Order
Pledge of Allegiance
Consent Agenda

Guests:

Meals on Wheels Volunteer Recognition

Department Reports:

Liquor Store Report
Fire Department Report
City Emergency Management Report
Maintenance Department Report

Unfinished Business:

Annexation of City Property and Road Maintenance
IT System Upgrade and Data Security
Personnel policy: Job Descriptions

New Business:

Canvas Election Results
Water/Sewer Rate Review
Skid Steer/Bobcat
Speed Sign Data Collection Attachment
Parking Restrictions on 4th Street
Employee evaluation for Office Assistant Shawn Williams

Admin Reports:

Mayor's Report
Council's Report
Clerk's Report

Announcements
Adjourn

Looking Forward:

Next Council Meeting: Monday, December 10, 2018 at 7:10pm
Truth in Taxation Public Hearing: Monday, December 10, 2018 at 7:00pm

Business:

Council can annex 10 acres of city property by resolution. Take over maintenance of portion of 4th Street.

Tony Abfalter will review the estimate for needed updates of our system to comply with increasing security requirements for the city focusing on data security and preventing fraud with electronic funds transfers.

State requirements if the city decides to purchase skid steer:

Subd. 4. Contracts exceeding \$25,000 but not \$175,000.

If the amount of the contract is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof.

Clerks Notes:

Personnel job description changes

MRW funding workshop and Cyber Security meeting

Notices Sent for Past Due Water Bills: November 2018

David Hagemann	\$2,647.32
Hyatt House	\$1,115.85
Mara Glader	\$419.76
Jenny Gunderson	\$407.41
Mike Byland	\$375.98
Wade & Cathy Birt	\$374.51
Erik Karlson	\$365.66
Scott Hinkemeyer	\$323.94
Katie Severson	\$305.61

Building Permits:

Work Session:

Personnel Policy -Job Descriptions and overall review

Water rates