

Agenda for Monday, July 11, 2022
Holdingford City Council Meeting
7:00 p.m.

Call to Order

Pledge of Allegiance

Consent Agenda

1. Council minutes for June 13, 2022; Special Meeting Minutes for June 23, 2022
2. Submitted Financial Documents and Claims

Department Reports:

- Liquor Store Report
- Fire Department Report
- Emergency Managers Report
- Maintenance Department Report
- City Engineer Report

Guests:

- Jeff Burg

Unfinished Business:

- Staffing Developments Clerk Treasure & Muni Manager & Janitor

New Business:

- Stearns County Criminal Prosecution Contract for 2023 and 2024
- GASB 54 Fund Balance Policy – Update Policy/Resolution
- Minnesota State Lottery Retailer Contact
- Water Meter/Badger Reader
- Resolution for TIF Distribution for Two Rivers Enterprise

Admin Reports:

- Mayor's Report
 - City Hall building upgrade
 - Audit progress
- Council's Report
 - Holdingford Welcome signs
- Clerk's Report

Announcements

Adjourn

Looking Forward:

Next Council Meeting: Monday, August 8, 2022

Business:

Clerks Notes:

- Audit update
- Workers Compensation Audit
- Training 6/15-18

Notices Sent for Past Due Water Bills:

Hyatt House	\$ 7,065.80
Amber & Tom Adelman	\$ 419.56
David Hagemann	\$ 1,827.34
Brenda Rybak	\$ 413.27
Joseph Doll	\$ 573.61
Jesse & Carlena Johnson	\$ 487.59
Roger Jensen	\$ 361.79
Principal Logistics, LLC	\$ 323.60

Work Session: 6 pm

- Clerk Status
- 4th Street Road to 426th Str.

Scott SEH Report

1. Waste Water Treatment Plant Variation Request – NO ACTION NEEDED BY COUNCIL
 - a. The MPCA as assigned an reviewer of the variance request.
 - b. They have a backlog of applications to review and will contact us when ready to discuss. It could be several months.

2. Well Testing
 - a. Steve will provide the update on the latest test results on Well No. 3
 - i. Iron levels
 - ii. Manganese levels

June 2022

Maintenance Report

- Replaced water pump on Tymco sweeper engine
- Traut Wells came and inspected well / pump. Televised well casing, took samples, chlorinated well.
 - No obvious reason for high Iron found, they are conferring with a well specialist to determine further action
- Trimmed trees / low hanging branches at all city property's
- Swept Main St. and Parade route for Holdingford days
- Broomed up and removed collected sand/debris from areas collected from heavy rainfall
- Completed 400hr maintenance on Kubota UTV
- Had to open the sanitary by-pass tank June 24th for 4" rain fall. Closely managed both pumps running nonstop for two days
- Repaired Park and Main St street sign
- Repaired large wash out on shoulder of River St by St Hedwigs Cemetery

Month	Well #2	Well #3	Total Gallons	Influent Flow	I & I	Precipitation
April	1,395,300	0	1,395,300	3,482,000	2,086,700	2.9 rain
May	1,756,000	0	1,756,000	4,540,000	2,784,000	8.32 rain
June	1,814,000	0	1,814,000	3,441,000	1,627,000	5 rain

Holdingsford Municipal Liquor Store Report

- Total for Holdingsford Daze - \$22,666.45
- Pop Cooler went down, a service tech is coming to look at it, cooler is 35 years old, unsure if they will be able to fit it, due to age of the cooler.
- June E-Tabs & Pull-Tabs \$2,199.00