

Agenda for Monday, January 11, 2021  
Holdingford City Council Meeting  
7:00 p.m.

Oath of Office and Installation of New Members

Call to Order

Pledge of Allegiance

Consent Agenda

Official Business:

- a. Designate official depository
- b. Appoint acting mayor and department liaisons
- c. Review city fee schedule-Appendix A of City Ordinance

**Department Reports:**

Liquor Store Report:

POS/Year End Inventory =\$49,409.66

Fire Department Report

Fire Board Annual Meeting, January 27, 2021 at 7:00pm

Maintenance Department Report

Emergency Managers Report

City Engineer's Project Update Report

**Guests:**

**Unfinished Business:**

Personnel matters and employee requests

Resolution 21-01-11-1 Conditional Use Permit Terms of Agreement

**New Business:**

Resolution 21-01-11-2 Rising Cost of Water and Wastewater Issues and Impact on City

Annual Evaluation and wage increase for Lead Maintenance Supervisor Steve Horvath

Adopting GASB 68 Reporting

Tri-County Humane Society Annual Contract

**Admin Reports:**

Mayor's Report

Council's Report

Clerk's Report

Announcements

Adjourn

Looking Forward:

Office Closed for Martin Luther King Jr Day: January 18, 2021

Next Council Meeting: Monday, February 8, 2021

2020 Official appointments and department liaisons (additional listed)

Acting Mayor	Eric Berscheid	
Asst. Clerk-Treasurer	Sue Marstein	
Attorney	Kennedy Graven, Chrt'd	
Auditor	Schlenner, Wenner & Co	
Building Official	Nancy Scott	
Emergency Manager	Dorine Rausch/Amber Molitor	
Engineer	SEH – Scott Lange	
Insurance Agency	Advantage One-Dan Fiedler	
	Ebner Insurance-Jenny Pederson	
Depository	Stearns Bank – Holdingford N.A.	Primary
	Central Minnesota Credit Union	Secondary
Newspaper	Albany Enterprise	
Polling Location	Holdingford City Hall	
Liaison Officers:	Clerk – Sue Marstein	
	Fire – Bob Sanchez/Sue Marstein	
	Maintenance – Eric Berscheid	
	Liquor – Robb Berscheid/Sue Marstein	
	Parks – Mike Odden	

Board of Appeals: Sue Marstein, Robb Berscheid and Eric Berscheid are certified to July 2022

Business:

Personnel requests: Nikki Horvath-request for review of job description and duties from Lead bartender to Assistant manager. Kathy O'Hara-requested re-consideration of longevity benefits

GASB68 Reporting: The MN State Auditor recommends we adopt the GASB 68 reporting standards which require additional time from the accountant and an actuary (pertaining to the Fire Relief Association). Each of these entities would charge \$2,000-\$3,000 per year to comply with the additional reporting standards.

Clerks Notes:

Year End reporting

**Notices Sent for Past Due Water Bills:**

Dave Hagemann	\$4,848.72
Jesse & Carlena Johnson	\$ 489.48
Principal Logistics, LLC	\$ 433.12
James Taylor	\$ 428.81
Aubrey Neuman	\$ 423.93
Troy Hansen	\$ 412.34
Dominic Ruegemer	\$ 394.05
Bill Fellegly	\$ 345.15
Walker Nienaber	\$ 337.64
Robert Keil	\$ 329.12
Reed & Amy Allanson	\$ 305.94

**Building Permits:**

January Work Session Agenda - 6:00pm

Fee schedule  
Utility Rate Review  
Nuisance properties