

Agenda for Monday, February 8, 2021
Holdingford City Council Meeting
7:00 p.m.

Call to Order
Pledge of Allegiance
Consent Agenda

Guests:

Janelle Kendall, Stearns County Prosecutor: 2020 Report to the City
Supervisors for Krain, Holding, and Brockway Townships: Fire Service Rates
Ernie Schmit: State Building Code

Department Reports:

Liquor Store Report:
Fire Department Report
Emergency Managers Report
Maintenance Department Report
City Engineer Report

Unfinished Business:

Personnel Matters
GASB 68 Reporting
Resolution 21-01-11-1 Conditional Use Permit Terms of Agreement
Repealing the State Building Code
Fee Schedule Revisions

New Business:

Lawn Mower Quotes
Seal Coat on County Rd. 9
Snow Removal – Contractors and businesses snow removal
Comprehensive Plan/HIP (Holding In Partnership) Committee
Pay Equity Report
Administrative/Minor Subdivision Ordinance clarification
Evaluation and pay increase for bartender(s), Krista Nieland and (2020) Nadine & Jennifer

Admin Reports:

Mayor's Report
Council's Report
Clerk's Report

Announcements
Adjourn

Looking Forward:
Office Closed for President's Day: February 15, 2021
Next Council Meeting: Monday, March 8, 2021

Business:

Personnel requests: Nikki Horvath-request for review of job description and duties from Lead Bartender

GASB68 Reporting: The MN State Auditor recommends we adopt the GASB 68 reporting standards which require additional time from the accountant and an actuary (pertaining to the Fire Relief Association). Each of these entities would charge \$2,000-\$3,000 per year to comply with the additional reporting standards. See additional information page from Randall Vogt.

Repealing the State Building Code: Current contract with building inspector, Nancy Scott stipulates 180 day termination notice

Fee Schedule revisions: Under Hall/Kitchen Rental:

\$20.00	Hall/Library per monthly meeting 1-3 Hours (\$10 increase)
\$60.00	Hall/Kitchen 1-3 Hours (remove \$50 Hall rental 1-3 hrs and decrease \$75 Hall/Kitchen by \$15)
\$100.00	Hall/Kitchen full day
\$100.00	Monthly for Senior Dining
\$10.00	Hall per monthly meeting 1-3 Hours (\$5 increase)

Consider giving decrease for annual Liquor License Fees to account for pandemic shutdowns

Snow Removal: when there are large snow falls and piles are pushed from downtown businesses to the city hall parking lot and behind the liquor store, the city has to move piles down to the ball field parking lot to keep areas clear and accessible. Should costs to move snow piles be shared with local businesses?

Comp Plan/HIP Committee: Look at re-organizing the HIP committee and revising the Comprehensive Plan “in house”.

Bartender pay raises: Krista N- Approved Step E3 in July 2019 currently \$12.64; Jennifer F- Approved Step E3 in July 2019 currently \$12.64; Nadine F- started July 2019 Step E0 currently at \$11.95

Clerks Notes:

Year End reporting

Board of Appeals, April 8th at 6:00pm: Sue, Robb and Eric are certified to July 2022

Notices Sent for Past Due Water Bills:

Dave Hagemann	\$3,402.59
Jesse & Carlana Johnson	\$ 611.47
Aubrey Neuman	\$ 557.03
Troy Hansen	\$ 498.53
Principal Logistics, LLC	\$ 494.82
Jacob Hanebuth	\$ 426.74
Bill Fellegly	\$ 376.83
Robert Keil	\$ 353.56
Brenda Rybak	\$ 333.51
Dustin Siegle	\$ 327.39
Travis Harlander	\$ 321.33

Building Permits: